

PAYROLL CHANGE REPORT

Today's Date:	<u>6/1/2021</u>	Effective Date:	<u>6/20/2021</u> 7-8
Hire Date:	<u>3/18/2021</u>	Hours Worked:	<u>3 Months</u>
Employee's Name:	<u>Darius Fields- 1st Shift</u>		
Department:	<u>Grinding</u>		

CHANGE (S)		FROM	TO
X	Rate	\$15.50	\$16.00
	Shift Differential		
	Total	\$15.50	\$16.00

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS
Zero Unexcused Absences

Authorized by:	<u>[Signature]</u> (Department Manager)	Date:	<u>6-1-21</u>
Guideline verified:	<u>[Signature]</u> (Human Resources)	Date:	<u>6-1-2021</u>
	<u>[Signature]</u> (GM Authorization)	Date:	<u>6/2/21</u>

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