PAYROLL CHANGE REPORT

Today's Date: 10/1/2020	**Effective Date:** 10/18/2020
Hire Date: 7/22/2020	**Hours Worked:** 3 Months + 3 months
Employee's Name: Darin Baumgard- 2nd Shift	
Department: Shipping	

	CHANGE (S)	FROM	TO
X	Rate	$15.25	$15.75
	Shift Differential	$0.50	$0.50
	Total	**$15.75**	**$16.25**

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS

Zero Unexcused Absences
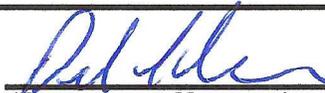
Authorized by: _(signature)_ (Department Manager)	**Date:** 10-22-20	
Guideline verified: _Lori Larson_ (Human Resources)	**Date:** 10-22-2020	
(signature) (GM Authorization)	**Date:** 10/22/20	