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# DANIEL BREAUX

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## SKILLS

Leadership  
Transportation  
Logistics  
Inventory  
Time management  
Communication  
Problem solving  
Microsoft Office

## EXPERIENCE

### **Children's Hospital of Philadelphia, Philadelphia, PA - Supply Specialist II**

December 2022 - present

- Responded to requests for supplies/equipment in a timely manner.
- Notified appropriate management if unable to deliver supply or service.
- Restocked assigned area with supplies accurately and timely.
- Restocked the storeroom in an organized and accurate manner.
- Recorded product information
- Rotated stock as it is put away.
- Recorded all issues from inventory.
- Delivered medical products and equipment to correct locations.
- Delivered and retrieved oxygen cylinders.
- Restocked code carts.
- Delivered specimens.
- Insured IV fluids are secure and locked.

### **Jess Crate Furniture and Distributors, Collingdale, PA - Warehouse/Drivers Manager**

August 2021 - December 2022

- Coordinated the loading, transporting, and delivering items to clients or facilities in a safe, timely manner.
- Verifies all orders before and after delivery to ensure that orders are complete, the charges are correct, and all payments were received.

- Assisting with loading and unloading items from vehicles and shipment trucks.
- Provided excellent customer service by debriefing clients, answering calls/emails questions, and resolving complaints from clients.
- Called customers routinely to follow up on products to ensure client satisfaction.
- Created delivery routes for drivers for drop offs and installations, abiding by all transportation laws and maintaining a company safe driving record.
- Monitored inventory logs of every item in the warehouse using Microsoft Excel spreadsheets.
- Managed all incoming and outgoing shipments of merchandise to guarantee the warehouse is properly stocked.
- Responsible for the training of all new hires.
- In charge of maintenance checks and repairs for all warranty clients.
- Designed and manufactured custom merchandise for specialty client requests.
- Installed company merchandise following strict safety guidelines.
- Oversaw maintenance needs for all company vehicles, including all daily gas and mileage logs.

### **Hawthorn Suites by Wyndham, Philadelphia, PA – Van Driver**

July 2019 – August 2020

- Displayed exceptional customer service while greeting and aiding customers when checking in and arriving from the airport.
- Followed exact pickup time requests and drop offs to the airport.
- Assisted in front desk operations such as checking customers in and out of the hotel, answering phone calls and messages.
- Use up-selling techniques to promote hotel services and facilities and to maximize room occupancy.
- Load and unload food and beverage trucks, as well as supply trucks, while also maintaining stock of kitchen areas.
- Drives shuttle bus to and from airport and assures safe, convenient, courteous, expeditious transportation for all customers; Assisted with customer luggage and interacts with customers to answer any questions/complaints.
- Responsible for maintaining effective communication with management, dispatchers and other employees to ensure high operational performance.
- Use two-way radio to interact with customers and employees while driving the shuttle bus.
- Adheres to all safety codes, strict airport transportation laws and OSHA standards.
- Compliance with federal, state and local agency regulations (DOT) in regard to the transport of passengers to/from the airport.
- Demonstrate knowledge of hotel information including room categories, room rates, packages, promotions, the local area, and other general product knowledge.

### **Samir's Oriental Rugs, Baton Rouge, LA – Store Manager**

December 2017 – July 2019

- Ensure the store meets and exceeds sales goals by prioritizing and planning daily agendas to meet business goals and holding the team accountable to achieve those goals.
- Managed the cleaning, repairing and delivery of luxury Persian rugs.
- Answered incoming calls from existing and potential clients.
- Pitched sales to residential and commercial clients while promoting credit and loyalty programs during customer interactions.
- Managed all measurements of large areas for commercial clients.
- Responsible for payroll and timecards for all employees.
- Checked and kept track of rug inventory logs.
- Accurately processes and prepares merchandise for the sales floor following company procedures and standards.

### **Winn Dixie, Baton Rouge, LA – Stocker**

June 2016 – October 2017

- Receive, stock, and promote products in an efficient and focused manner and provide excellent customer service by answering questions about products and helping customers to get what they need.
- Receiving and stocking packaged, bulk, refrigerated, frozen and bakery items.
- Ensure that backstock is moved to the retail floor efficiently.
- Identified stocking priorities with guidance from Manager and Buyers.
- Maintained clean, attractive, well-stocked and rotated displays throughout the department.
- Providing prompt and courteous assistance to members and shoppers.
- Loaded and unloaded merchandise using a ladder, forklift or pallet jack.

### **Entergy, New Orleans, LA – Desk Assistant**

April 2015 – August 2015

- Created and processed detailed expense reports and requests for capital expenditures using MS Office for the financial department.
- Planned and coordinated logistics and materials for board meetings, committee meetings, and staff events.
- Managed office supplies, vendors, organization and upkeep. Answered and managed incoming and outgoing calls while recording accurate messages.
- Monitored the substation meters for all updates and repairs.

## **EDUCATION**

### **Kipp Renaissance High School, New Orleans, LA – Diploma**

August 2011 – May 2015

### **Louisiana State University, Baton Rouge**

Mechanical engineering major, 4 semesters completed.