



# Reichel Foods, Inc.

## Employee Warning Notice

### Employee Information

Date: 3/14/2022  
 Employee Name: Daniel Owar  
 Job Title: Warehouse  
 Manager/Supervisor: Benn Grenz/Jeremy Meyer

### Type of Warning

Verbal Warning   
 Written Warning   
 Final Warning

### Type of Offense

Tardiness/Leaving Early   
 Absenteeism   
 Violation of Company Policies   
 Substandard Work   
 Violation of Safety Rules   
 Rudeness to Customers/Coworkers   
 Other

### Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

On 03/10/22 Schnucks was picked by Daniel without the product being checked for accuracy, causing 30 cases of 1-4114-2-6p to be shipped instead of 1-4150-2-6p even though it was scanned correctly.

Plan for Improvement:

Daniel will make sure the correct license plates are placed on product that is being shipped and he will verify accuracy during the picking process physically.

Consequences of Further Infractions:

Consequences of further infractions include further warnings up to assignment end.

### Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

*Daniel Owar*  
Employee Signature

3/16/22  
Date

*Benn Grenz*  
Manager/Supervisor

3/16/22  
Date

Witness Signature (if employee understands warning but refuses to sign)

Date