

Daniel Kevin McGinty

3025 Rhode Island Ave S. St Louis Park, MN 55426

Danielkmcginty@gmail.com

763-688-2298

Seasoned shipping/receiving fork lift operator. I am an ambitious, hardworking, self-motivated individual who is looking for a career opportunity with room for advancement.

Education

The National Joint Apprenticeship & Training Committee /January 29, 2015

On-Line Tech Math - University of Tennessee

Normandale Community College 2003-2005

Special Skills & Certification

Fork Lift Operation

Experience

Doherty Staffing- Marco Office Equipment Supplier, St Louis Park, MN (952-835-8883) July 2019/Sept.2019

- Un-package and put together commercial printers, scanners, and fax machines.
- Receive products and allocate to proper locations.
- Use software applications to track and update jobs from start to finish.

Haven House Thrift Shop Santa Rosa Beach, Florida (850-622-3774) Jan. 2019/June 2019

- Move furniture into and out of houses, apartments, vehicles, trailers and buildings
- Load and unload trucks
- Price products accordingly
- Help customers with sales and donations
- Keep a clean and orderly work station and truck
- Daily maintenance of moving trucks and equipment

Innovent Air Handling Equipment, Minneapolis MN (612-332-2370) Sept. 2018/Dec. 2018

- Prepared for assignment by studying assembly instructions, blueprint specifications, and parts lists.
- Positioned parts and subassemblies by using templates or reading measurements.
- Assembled components by examining connections for correct fit.
- Verified specifications by measuring completed component.
- Resolved assembly problems by altering dimensions to meet specifications.
- Notified supervisor to obtain additional resources when necessary.
- Maintained safe and clean working environment by complying with procedures, rules, and regulations.
- Maintained supplies inventory by checking stock to determine inventory level; anticipating needed supplies; placing and expediting orders for supplies.

Unique/Savers, Crystal MN (763-971-4900) Recycler/Furniture/Team Member Jan. 2018/Sept. 2018

- Certified Big Joe Fork Lift operator and trainer.
- Responsible for separating, sorting, and processing items while determining saleable, recyclable or throw away items.
- Stacks boxes and or recyclables on pallets for weight verification.
- Maintain receiving logs of inbound freight that is up to date and accurate.

Coborn Delivers, New Hope MN (763-656-1223) Receiving Clerk II Aug. 2017/Nov. 2017

- Worked independently to ensure product is received, sorted and stored in appropriate locations.
- Safely operated forklifts, order pickers and pallet trucks.
- Used High-Jump software program for product inventory.
- Strong multi-tasking and communication with co-workers, vendors and management to quickly and accurately complete tasks.

Floors of Distinction, Maple Grove MN (763-553-1800) Shipping and Receiving Manager April 2017/July 2017

- Pick the correct goods for shipment, properly package and ship according to the customer's preference.
- Properly fill out shipping invoices.
- Strong communication skills to ensure products are delivered to correct locations on time.
- Keep an organized log of inventory of all products received and delivered.
- Repeated lifting of products up to 75lbs.
- Pick up products from manufacturers and deliver to customers/subcontractors.
- Maintain an organized and clean work space.

IPS (International Parts Supply), Edina MN (952-832-0707) Shipping & Receiving Lead Feb. 2015/April 2017

- Assembled and shipped upgrades, parts, maintenance and components for US military tracked vehicles.
- Determined method of shipment and prepares bills, invoices and other shipping documents.
- Received merchandise-checks and signs delivery slips and assists with unloading as necessary.
- Inspected and verified incoming goods against invoices or other documents, records shortages and rejects damaged goods.
- Made necessary verifications against documents, unpacks and routes goods to appropriate storage areas.
- Responsible for customer pick-ups.
- Operate fork lift, hand truck to load, unload and transport product.
- Contacted transport companies and supplies in or to expedite, trace or return merchandise that does not conform to specifications or purchase orders.

- Assemble containers and crates, pack goods to be shipped and prepare identifying information.
- Update and maintain accurate inventory.

Coborn Delivers, New Hope MN (763-656-1223) Receiving Clerk II Oct. 2010/Feb. 2015

- Worked independently to ensure product is received, sorted and stored in appropriate locations throughout the warehouse.
- Safely operated forklifts, order pickers and pallet truck.
- Used High-Jump software program for product inventory.
- Strong multi-tasking and communication with co-workers, vendors and management to quickly and accurately complete tasks.