

# Daniel Aru

Keasbey, NJ 08832

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To obtain a job position in the Supply Chain industry. Utilize and improve organizational, computer, and customer relations skills.

## Work Experience

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### **Production Planner**

Takara Belmont USA - Somerset, NJ

July 2021 to Present

- Maintain weekly production schedule for manufacturing facilities, and execute the subsequent MRP cycles.
- Support planning orders in production and shipping schedule by reviewing stock ETA's and production capacity.
- Monitor material supply flow and identify any shortages or higher in usage.
- Identify and resolve problems relating to inventory stock out issues in production.
- Prepare and release weekly work orders to Production and warehouse, as well as coordinating with customer service, accounting, and shipping for order completion.
- Support of forecast/inventory targets and communication of weekly production schedules to manufacturers and other stakeholders.

### **Production and Procurement Planner**

Kason Corporation - Union, NJ

January 2019 to July 2021

- Manufacturing resources planning allocating the right materials and labor hours required for job completion.
- Daily production meetings to identify production issues and material needs.
- Coordinating with engineering to create and maintain the bill of materials.
- Prepare purchase orders based on materials needed for job completion as well as maintaining safety stock.
- Forecasting inventory for future jobs to be manufactured and identify issues with stock.
- Outsourcing jobs and maintain constant updates when production is at its capacity.
- Daily purchase orders review for ensuring on time delivery and expedite orders as needed.
- Suppliers review analysis for securing the best prices and lead times and report to management.

### **Production Assistant**

ParkUSA - Houston, TX

February 2018 to October 2018

- Prepare and review production paperwork for labor force.
- Daily meetings for schedule and coordination of lead times.
- Assist with project work as directed by Department Manager.
- Responsible for project status updates via email and phone calls

- Review technical drawings.

### **Internship**

Texas Concrete Sand & Gravel - Cleveland, TX

January 2017 to June 2017

- Prepare daily invoice statements with various companies using professional level Microsoft Excel.
- Develop and utilize spreadsheets, databases and other computer applications.
- Supervision and analysis of the company's expenses to avoid future financial problems.
- Keeping track of different machinery usage, consumption, malfunctions, and maintain data in an organized Excel spreadsheet for future revisions.

### Education

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#### **Bachelor of Business Administration in Supply Chain Management**

University of Houston Downtown - Houston, TX

May 2017

### Skills

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- English
- Microsoft Office
- Forklift
- Spanish
- Multilingual
- Bilingual