

OBJECTIVE: My objective is to grow into a valued asset of a team permeated with like-minded individuals that are progress driven.

EDUCATION:

EGOS A&P Program, Watkins, CO

Feb 2009 – September 2010

- Airframe Skill coursework focused on aircraft body and mechanical applications

Dakota Ridge High School, Littleton, CO

Graduated 2007

- Focus on advanced TV/Video coursework
- Placed 2nd at District Skills Competition for Video/Reporting Production

EXPERIENCE:

Tooling Specialist/Purchasing, September 2018 to Present --- Primus Aerospace, Lakewood, CO

- Kitting tools for high aerospace manufacturing
- Creating, managing, finalizing requisitions and purchase orders through an ERP system
- Collecting and finalizing competitive quotes for equipment for floor production
- Recording material and tooling trends
- Scheduling meetings with vendors
- Daily meetings with sr. engineers and management evaluating current project improvements

Site Supervisor/Service Specialist, May 2015 to September 2018 --- IST MGMT Services, Denver, CO

- **Contract Shipping and Receiving/Facilities and Maintenance Specialist October 2016 to September 2018 with Ball Corporation, Broomfield, CO**
 - Groundskeeping and routine maintenance
 - Customer forward focused
 - On-call availability
 - Distributing mail daily
 - Domestic and international shipping and receiving.
 - Managing domestic and international shipping invoices
 - Maintaining domestic and international shipping accounts
- **Contract Maintenance and Facilities May 2015 to October 2016 with IHS Markit, Englewood, CO**
 - Worked with facilities team on a 32-acre plot, with 285,000 sqft of interior between two buildings
 - Forklift experience but not certified. (would like to be)
 - Warehouse experience
 - Supervised and managed receptionists

Lead/Subscriber Services, August 2012 to October 2014 --- Denver Center of Performing Arts, Denver, CO

- Assisting patrons with general information of the complex and show information
- Responsible for front of house and night of show team
- Accountability for the night of show sales and theater management reports
- Managing single show tickets and season subscriptions
- Assisting new employees in training

Co-Founder / Marketing Director, January 2012 to November 2014 --- Ink Drip Apparel, Littleton, CO

- Apparel sales and promotion
- Product Design
- Production

Head of Marketing and Sales/ Team Recruiter, March 2010 to March 2012 --- Anax Freestyle LLC, Boulder, CO

- Apparel sales and promotion
- Point of contact at major freestyle events
- Work with up & coming freestyle athletes
- Providing sponsorship opportunities to young athletes
- Promoting community through action sports

Intern, July 2010 to January 2011 --- Pioneer Sales & Marketing, Englewood, CO

- Custom marketing work, designing, and delivery
- Client relations; email, phone calls
- Custom vinyl/sticker jobs
- Custom marketing items such as apparel and signs
- Creating custom commercial merchandise

HIGHLIGHTS:

- Avid cyclist, and snowboarder
- Musician/DJ
- Apparel designer
- Promotional work for first annual Snowboard on the Rocks Film Fest at Red Rocks
- Summer 2006, spent 3 weeks in Biloxi, Mississippi doing hurricane Katrina relief work.

REFERENCES:

- Available upon request