

# PAYROLL CHANGE REPORT

Today's Date: <u>2/1/2021</u>	Effective Date: <u>2/14/2021</u>
Hire Date: <u>11/10/2020</u>	Hours Worked: <u>3 Months</u>
Employee's Name: <u>Dalton Ostendorf- 1st Shift</u>	
Department: <u>Flow Wrap Operator</u>	

CHANGE (\$)		FROM	TO
X	Rate	\$12.85	\$13.35
	Shift Differential		
	<b>Total</b>	<b>\$12.85</b>	<b>\$13.35</b>

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	<b>3 Month</b>	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS
<b>Zero Unexcused Absences</b>

Authorized by: <u><i>Wendy B. ...</i></u>	Date: <u>1-29-21</u>
(Department Manager)	
Guideline verified: <u><i>Lauri Kaiser</i></u>	Date: <u>2-1-21</u>
(Human Resources)	
<u><i>POE ...</i></u>	Date: <u>1/29/21</u>
(GM Authorization)	

*PK  
2-4*