



## Transfer Request

Employee Name: Dalinna Kheng

Date: 12/28/2018

Current Shift/Dept.: 1<sup>st</sup> South

Shift Requesting: 2<sup>nd</sup> South

Reason: Personal

Date of Requested Transfer: Jan / 22 / 2019

Office Use Only

Attendance: Great

Work Performance: 07/20/2018 (4.8 - 90 day)

Available Opening: \_\_\_\_\_

CMG Approval: Kelsey Sikkink

Department Manager Approval: M Schmal

Work Restrictions: N/A

Current Wage: 12.00 New Wage: 12<sup>00</sup>

Hire Date: 04/17/2018

09/2011

HR Initials W