



Transfer Request

OPE
10/28

Employee Name: Dalinna Kheng

Date: 10/17/2018

Current Shift/Dept.: 2nd South

Shift Requesting: 1st South

Reason: Personal

Date of Requested Transfer: 10/22/18

Office Use Only

Attendance: Great

Work Performance: 7/20/18 (4.8 – 90 day)

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: M. Schumaker

Work Restrictions: N/A

Current Wage: \$12.00 New Wage: NA

Hire Date: 4/17/2018

09/2011

HR Initials W