





Transfer Request

Employee Name: Dakota Joseph

Date: 7/18/16

Current Shift/Dept.: 1st DC

Shift Requesting: 1st South

Reason: _____

Date of Requested Transfer: 8/1/16

Office Use Only

Attendance: Good

Work Performance: PR not done yet

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: *M. [Signature]*

Work Restrictions: N/A

Current Wage: 12.00 New Wage: 11.00 *LC*

Hire Date: 5/2/16