

PLEASE TYPE OR PRINT. Complete the entire application. You may attach a resume, but you must still complete all questions; or your application will be deemed incomplete and may not be considered. Please fill out each box (don't just indicate "See Resume.")

Position Applying For:	Name (Last, First, Middle): Meheret Nardos 4130 E 94th Avenue unit A Thornton CO 80229			Other names under which you have attended school or been employed: N/A
			City, State & Zip:	
Social Security Number: 024-85-4118	Home Phone: 303-452-6050	Cell Phone: 303-847-8323	Email: meheretnardos@ymail.com	
Are you eligible to work in the United States? <small>We participate in the E-Verify program.</small>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Are you applying for:	<input checked="" type="checkbox"/> F/T <input checked="" type="checkbox"/> P/T			
Do you have any responsibilities or commitments that will prevent you from working the required schedules or anticipate any absences from work on a regular basis?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			If Yes, please explain:
Have you ever been convicted of any law violations (excluding minor traffic)? Please include any plea of guilty or no contest. <small>Answering yes is not automatic grounds for disqualifications. Any offer of employment will be subject to a successful background investigation.</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			If YES, please explain:
Have you in the past 7 years or are you currently in the process of filing bankruptcy? <small>Answering yes is not automatic grounds for disqualification. Candidates may be subject to a credit check.</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
How did you learn about this employment opportunity at Nationsearch Staffing Solutions? Check all that apply: <input type="checkbox"/> Job Bulletin (Posting) <input checked="" type="checkbox"/> Website <input type="checkbox"/> Dept. of Labor <input type="checkbox"/> Referral by employee <input type="checkbox"/> Other:				

EDUCATION

Name of School	City/State	Did you graduate?	If No, # of years left to graduate	If Yes, date of Graduation	Degree received	Major
High School: Ethiopia, Addis Ababa	Nazareth School	<input type="checkbox"/> Yes <input type="checkbox"/> No				
College:		<input type="checkbox"/> Yes <input type="checkbox"/> No				
College: Liberty University Lynchburg VA 24502		<input type="checkbox"/> Yes <input type="checkbox"/> No		May 2004	yes	Business
Other credentials/ licenses/ professional affiliations, etc., which are relevant to the job(s) for which you are applying.						

IN CASE OF AN EMERGENCY - NOTIFICATION INFORMATION

Name: Mirut Lema

Address: 4130 E 94th Avenue unit A Thornton CO 80229

Home Phone: 303-255-4100

Person(s) to contact in case of an emergency on the job (in order of preference):

1. Name: Brook Jacob (Brother)

Phone (work): _____

Phone (home): cell 720-936-6753

2. Name: Selome Jacob (Sister)

Phone (work): _____

Phone (home): cell 720-364-5163

Additional information you want Employer Solutions Group and our clients to know in the event of an emergency:

NATIONSEARCH STAFFING SOLUTIONS

CONFIDENTIALLY AGREEMENT

In consideration for employment by Nationsearch Staffing Solutions (NSSS) on assignment to NSSS clients, I hereby agree never to communicate, divulge, use or disclose, directly or indirectly, for my own behalf or for the benefit of another, any confidential business information or trade secrets with which I may come in contact during the course of my employment duties with NSSS. I understand and agree that this Agreement shall survive any termination of assignment and/or employment and that any violation of this Agreement is considered a serious offense and may result in termination of employment and/or liability for civil damages.

Employee Signature: Meheret Nardos

Printed name of Employee: Meheret Nardos

Date: August 15/12

Nationsearch Staffing Solutions

Employment Guidelines

Once your placement has been made, you will likely be filling a position that will require your immediate attention. Our client will, therefore, be counting on your complete cooperation and professionalism. Nationsearch Staffing Solutions (NSS) asks that you adhere to the following Employment Guidelines:

- If you are unable to report to work or anticipate being late for any reason, please call both the Client Company and NSS immediately. If you call outside business hours, please leave a voicemail message.
- All personal phone calls (texting) and personal computer use should be kept to a minimum. Please refrain from any social media interaction on company time. Misuse of these privileges will likely force the client to end your placement.
- Your hourly rate of pay should never be discussed with fellow co-workers. All salary issues should be discussed exclusively with NSS.
- Tardiness and absenteeism must be kept to a minimum. This is the #1 reason clients end placements.
- It is expected that you show up to work dressed in professional attire. Please pay particular attention to the dress code enforced by our client's company. No tank tops, halter tops, or tube tops. Skirts must be a professional length. No mini-skirt or micro-mini. If jeans are permitted be sure they are clean and free of rips and/or tears. Hair must be clean and professional in style.
- While we at NSS appreciate your individual sense of style our, clients may have a policy in place that requires all tattoos to be covered and piercings to be removed. In this regard, we ask that you respect the guidelines set forth in our client's dress code.
- Should you need to end your placement please provide NSS with 2 weeks notice.
- It is expected that you adhere to all rules and regulations set forth by NSS as well as those set by the client company.

Payroll Process

- NSS employees will complete a timesheet on a weekly basis. These timesheets MUST be signed by your Supervisor.
- NSS employees will submit their hours to payroll@nationsearchstaffing.com NO LATER THAN THURSDAY end of business for Friday processing.
- Checks will be delivered via direct deposit from Capital Management Group every Friday.

Signed: _____

Meheret Warden

Date: _____

August 21 '12



Notification of Colorado Law Requirement
Unemployment Acknowledgement

According to Colorado Statutes section 8-73-105.3. A temporary employee who is given a notice that the employee is required to contact or notify the employer upon completion of an assignment and to be available to work, as agreed upon at the time of hire, during a specified period of time, on specified dates, or upon call by the employer on an as-needed basis and who does not contact or notify the employer upon completion of an assignment in compliance with the notice and is not available to work at the agreed-upon times is deemed to have voluntarily terminated employment for the purpose of determining benefits pursuant to section 8-73-108 (5) (e). Also, a temporary employee who agrees to work on an as-needed basis and refuses all work within three separate pay periods when contacted by the employer is deemed to have voluntarily terminated employment for reasons that may or may not allow an award of benefits pursuant to section 8-73-108.

It is your responsibility to contact or notify CMG once your assignment ends. If you fail to do so, it may affect your unemployment benefits.

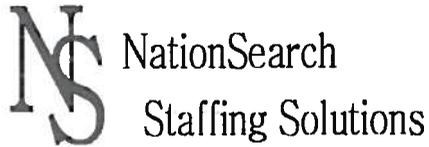
I understand by signing this form that I am responsible to contact or notify CMG once an assignment ends. I also acknowledge that I have received a separate copy of this form.

M (Initial)

Meheret Nardos
Employee Signature:

Aug 21'12
Date:

Meheret Nardos
Employee (please print your name here)



11160 Huron St., #100, Northglenn, CO
Toll Free 800-827-9550
www.NationSearchStaffingSolutions.com

Sick Leave Policy

All employees assigned to LenderLive are entitled to 8 hours of Sick Leave per month beginning the first of the month following date of employment. To earn the 8 hours of Sick Leave you must work a full 40 hour week, each week. Anyone who works less than 40 hours a week, will accrue a percentage of the 8 hour monthly allowance.

Any unused accrued Sick Leave will be forfeited if not used by the last day of your anniversary month. Sick Leave cannot be carried over to the next year.

Upon your assignment ending at LenderLive, you will not be paid for any accrued Sick Leave.

The pay rate for Sick Leave is \$12.00 an hour for all positions and shifts, regardless of your actual pay rate.

August 15 '12

Date

Meheret Nardos

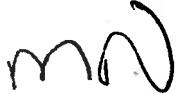
Employee

PLEASE READ CAREFULLY

APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Nationseach Staffing Solutions, (hereinafter called "the Company"),

I agree that:

A handwritten signature in black ink, appearing to be the initials 'MN' with a stylized flourish.

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to retain an employee Nationsearch Staffing Solutions, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by written instrument signed by the Owner/Managing Member of the Company. Both the undersigned and Nationsearch Staffing Solutions may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures, and such changes may include reduction of benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without previous notice. I hereby give the Company permission to contact, schools, all previous employers (unless otherwise indicated), references and others and hereby release the Company from any liability as a result of such contact.

I understand that, in connection with the routine processing of your application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, the Company, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with the company shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with the Company is terminable at will for any reason by either party.



Authorization of Direct Deposit

The undersigned (hereafter referred to as the "employee") hereby authorizes and requests PAYCOM to make deposits from time to time in the account(s) identified below and authorizes the bank to accept such deposits. It is agreed that these deposits may be made electronically and under the Rules of the National Automated Clearing House Association. It is agreed that PAYCOM is only responsible for direct deposit of funds that have previously been received from _____ hereafter referred to as the "employer".

Attach a voided check, copy of a check, or spec sheet for each account. Indicate whether it is a checking or saving account. (No deposit slips)

1. Call your bank and confirm the ACH Routing Number(s) and Account numbers for Checking and/or Savings
2. Complete and Sign the form

Main Account (Net Pay) - Checking or Savings Account (circle one)

Acct # 6700134200

ACH Routing # 1/0/7/0/0/5/3/1/1/9/1

Bank Name BBVA Compass Bank

Additional Account - Checking or Savings Account (circle one)

Acct # _____ Dollar Amount _____

ACH Routing # / / / / / / / / / / / / / / / /

Bank Name _____

Additional Account - Checking or Savings Account (circle one)

Acct # _____ Dollar Amount _____

ACH Routing # / / / / / / / / / / / / / / / /

Bank Name _____

Additional Account - Checking or Savings Account (circle one)

Acct # _____ Dollar Amount _____

ACH Routing # / / / / / / / / / / / / / / / /

Bank Name _____

Additional Account - Checking or Savings Account (circle one)

Acct # _____ Dollar Amount _____

ACH Routing # / / / / / / / / / / / / / / / /

Bank Name _____

Employee Name Meheret Nardos SS# 224/85 / 4118

Address 4130 E 94th Avenue unit A City Thornton State CO Zip 80229

Employee Signature Meheret Nardos

MEHERET NARDOS
4130 E 94th AVE UNIT A
THORNTON, CO 80229

Pay to the Order of _____

For _____

BBVA COMPASS
Compass Bank
DENVER, COLORADO

VOID

1070053191 6700134200 0902

DATE _____

Dollars \$ _____

AUTHORIZED SIGNATURE _____

0902
825311070
48311

Security Features Included Details on Back.

Form W-4 (2011)

Purpose. Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay. Consider completing a new Form W-4 each year and when your personal or financial situation changes.

Exemption from withholding. If you are exempt, complete only lines 1, 2, 3, 4, and 7 and sign the form to validate it. Your exemption for 2011 expires February 16, 2012. See Pub. 505, Tax Withholding and Estimated Tax.

Note. If another person can claim you as a dependent on his or her tax return, you cannot claim exemption from withholding if your income exceeds \$950 and includes more than \$300 of unearned income (for example, interest and dividends).

Basic instructions. If you are not exempt, complete the **Personal Allowances Worksheet** below. The worksheets on page 2 further adjust your withholding allowances based on itemized deductions, certain credits, adjustments to income, or two-earners/multiple jobs situations.

Complete all worksheets that apply. However, you may claim fewer (or zero) allowances. For regular wages, withholding must be based on allowances you claimed and may not be a flat amount or percentage of wages.

Head of household. Generally, you may claim head of household filing status on your tax return only if you are unmarried and pay more than 50% of the costs of keeping up a home for yourself and your dependent(s) or other qualifying individuals. See Pub. 501, Exemptions, Standard Deduction, and Filing Information, for information.

Tax credits. You can take projected tax credits into account in figuring your allowable number of withholding allowances. Credits for child or dependent care expenses and the child tax credit may be claimed using the **Personal Allowances Worksheet** below. See Pub. 919, How Do I Adjust My Tax Withholding, for information on converting your other credits into withholding allowances.

Nonwage income. If you have a large amount of nonwage income, such as interest or dividends, consider making estimated tax payments using

Form 1040-ES, Estimated Tax for Individuals. Otherwise, you may owe additional tax. If you have pension or annuity income, see Pub. 919 to find out if you should adjust your withholding on Form W-4 or W-4P.

Two earners or multiple jobs. If you have a working spouse or more than one job, figure the total number of allowances you are entitled to claim on all jobs using worksheets from only one Form W-4. Your withholding usually will be most accurate when all allowances are claimed on the Form W-4 for the highest paying job and zero allowances are claimed on the others. See Pub. 919 for details.

Nonresident alien. If you are a nonresident alien, see Notice 1392, Supplemental Form W-4 Instructions for Nonresident Aliens, before completing this form.

Check your withholding. After your Form W-4 takes effect, use Pub. 919 to see how the amount you are having withheld compares to your projected total tax for 2011. See Pub. 919, especially if your earnings exceed \$130,000 (Single) or \$180,000 (Married).

Personal Allowances Worksheet (Keep for your records.)

A	Enter "1" for yourself if no one else can claim you as a dependent	A	<u>1</u>
B	Enter "1" if: { • You are single and have only one job; or • You are married, have only one job, and your spouse does not work; or • Your wages from a second job or your spouse's wages (or the total of both) are \$1,500 or less.	B	<u>0</u>
C	Enter "1" for your spouse. But, you may choose to enter "-0-" if you are married and have either a working spouse or more than one job. (Entering "-0-" may help you avoid having too little tax withheld.)	C	<u>0</u>
D	Enter number of dependents (other than your spouse or yourself) you will claim on your tax return	D	<u>0</u>
E	Enter "1" if you will file as head of household on your tax return (see conditions under Head of household above)	E	<u>0</u>
F	Enter "1" if you have at least \$1,900 of child or dependent care expenses for which you plan to claim a credit	F	<u>0</u>
(Note. Do not include child support payments. See Pub. 503, Child and Dependent Care Expenses, for details.)			
G	Child Tax Credit (including additional child tax credit). See Pub. 972, Child Tax Credit, for more information. • If your total income will be less than \$61,000 (\$90,000 if married), enter "2" for each eligible child; then less "1" if you have three or more eligible children. • If your total income will be between \$61,000 and \$84,000 (\$90,000 and \$119,000 if married), enter "1" for each eligible child plus "1" additional if you have six or more eligible children	G	<u>0</u>
H	Add lines A through G and enter total here. (Note. This may be different from the number of exemptions you claim on your tax return.) ▶	H	<u>1</u>
For accuracy, complete all worksheets that apply. { • If you plan to itemize or claim adjustments to income and want to reduce your withholding, see the Deductions and Adjustments Worksheet on page 2. • If you have more than one job or are married and you and your spouse both work and the combined earnings from all jobs exceed \$40,000 (\$10,000 if married), see the Two-Earners/Multiple Jobs Worksheet on page 2 to avoid having too little tax withheld. • If neither of the above situations applies, stop here and enter the number from line H on line 5 of Form W-4 below.			

Cut here and give Form W-4 to your employer. Keep the top part for your records.

W-4 Form Department of the Treasury Internal Revenue Service		Employee's Withholding Allowance Certificate		OMB No. 1545-0074
▶ Whether you are entitled to claim a certain number of allowances or exemption from withholding is subject to review by the IRS. Your employer may be required to send a copy of this form to the IRS.		2011		
1 Type or print your first name and middle initial Meheret		Last name Nardos		2 Your social security number 224-85-4118
Home address (number and street or rural route) 4130 E 9th Avenue unit A		3 <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Married, but withhold at higher Single rate. Note. If married, but legally separated, or spouse is a nonresident alien, check the "Single" box.		
City or town, state, and ZIP code Thornton CO 80229		4 If your last name differs from that shown on your social security card, check here. You must call 1-800-772-1213 for a replacement card. ▶ <input type="checkbox"/>		
5 Total number of allowances you are claiming (from line H above or from the applicable worksheet on page 2)		5 <u>1</u>		
6 Additional amount, if any, you want withheld from each paycheck		6 \$		
7 I claim exemption from withholding for 2011, and I certify that I meet both of the following conditions for exemption. • Last year I had a right to a refund of all federal income tax withheld because I had no tax liability and • This year I expect a refund of all federal income tax withheld because I expect to have no tax liability. If you meet both conditions, write "Exempt" here Exempt ▶		7 <u>Exempt</u>		
Under penalties of perjury, I declare that I have examined this certificate and to the best of my knowledge and belief, it is true, correct, and complete.				
Employee's signature (This form is not valid unless you sign it.) ▶ Meheret Nardos		Date ▶ Aug 21 '12		
8 Employer's name and address (Employer: Complete lines 8 and 10 only if sending to the IRS.) CMG 1200 N. Washington St. #290, Thornton, CO 80241		9 Office code (optional)		10 Employer identification number (EIN)

Colorado
Driver License



MICHAEL KARDOS
 1750 E 38TH AVENUE
 THORNTON, CO 80242

01-143-0333 Expires: 09-11-2015
 Class: R Issued: 01-20-0910
 Sex: M BOB: 09-11-1974
 Height: 5101 Wt: 180 Eyes: BRO Hair: BRN
 Vision: N C S V

Michael Kardos

SOCIAL SECURITY

THIS NUMBER HAS BEEN ESTABLISHED FOR
MICHAEL KARDOS
 ADMINISTRATOR

 SIGNATURE



Forensic Laboratories

4895 Joliet Street, #7G

Denver, CO 80239

303-469-8042

Dr. James Ruth, DABFT, Lab Director

www.forensiclaboratories.com

Client Name: Meheret Nardos

DOB: 9/11/1974

Specimen: 4418390

Reference: 068225

Requested By:

Agency: NationSearch Staffing Solutions

Test Reason: Pre-Employment

Type (Matrix): Urine

Collected By: A. Jones

Collected: 08/23/2012 09:35 AM

Received: 08/23/2012 10:07 AM

Reported: 08/24/2012 02:30 PM

MEDICATIONS: LEVOTHYROXINE

INITIAL SCREENING RESULTS

TEST	RESULT	OUTCOME	METHOD	CUTOFF	CERTIFIED
Amphetamine Screen		NOT DETECTED	EIA	1000 ng/mL	K. Johnson
Barbiturates Screen		NOT DETECTED	EIA	200 ng/mL	K. Johnson
Benzodiazepines Screen		NOT DETECTED	EIA	200 ng/mL	K. Johnson
Cocaine Metabolite Screen		NOT DETECTED	EIA	300 ng/mL	K. Johnson
Opiates Screen		NOT DETECTED	EIA	2000 ng/mL	K. Johnson
Methadone Screen		NOT DETECTED	EIA	300 ng/mL	K. Johnson
Phencyclidine Screen		NOT DETECTED	EIA	25 ng/mL	K. Johnson
Cannabinoids Screen		NOT DETECTED	EIA	50 ng/mL	K. Johnson
Ethanol Screen		NOT DETECTED	EIA	0.05 g/dL	K. Johnson
Propoxyphene Screen		NOT DETECTED	EIA	300 ng/mL	K. Johnson

VALIDITY TESTING

TEST	RESULT	OUTCOME	METHOD	CUTOFF	CERTIFIED
Creatinine	35.8 mg/dL	IN RANGE	EIA	20 - 400 mg/dL	K. Johnson

Comments

LC/MS/MS or GC/MS confirmation of a positive screen is strongly recommended if legal action is anticipated.

Meheret
Meheret Nardos

4130 E 94th Avenue, Unit A Thornton CO 80229 ♦ 303 ♦ 847♦ 8323 ♦ meheretnardos@gmail.com

Objective To obtain a Data Entry position where I can utilize my skills and experience.

EDUCATION

LIBERTY UNIVERSITY, VA
Bachelor of Science 2004
Business Marketing, Minor: French

Skills

- Computer skills: Microsoft word, Excel, Access, PowerPoint and 2000MS DOS
- Languages: proficient in French
- Reliable, strong team player, hard worker, multi task, goal oriented

Experience

Sales Associates

OFFICE DEPOT

Northglenn, CO January- Up to present

- Administer all point of sale opening and closing procedures in accordance with corporate policy
- Operate cash register and receive payment from customer in cash or credit card, accurately counts and provide change to customers
- Demonstrated a high level of energetic response to every customer, on the phone or in the store

Data Entry

SEPTEDONT

Louisville CO Feb 2012-March 2010

- Researching medical information in data base management system
- Updates data base and scanning medical documents
- Auditing medical codes and uploading documents to e- binders

Qualified Medication Administration Personnel

HOME HEALTH

Thornton, CO September 2007- Up to the present

- Responsible for medication distribution
- Assisted residents with social and personal health care needs
- Provided residents with range of motion exercises
- Maintained and kept track of resident nutritional needs

Test Grader

SELECT STAFF

Longmont, CO April 2010-July 2010

- Graded middle school essays accurately and efficiently
- Graded students math papers in timely manner
- Responsible for indexing different documents manually

*Pay Range
\$10-12
OK 7
10:00 hours*

NO prob 5:30

*Data Entry
Typing 40' w/h
Computer Skills
Access -
Excel - Foster
Word -
Email -*

Meheret Nardos

4130 E 94th Avenue, Unit A Thornton CO 80229 ♦ 303 • 847• 8323 ♦ mehertnardos@gmail.com

Quality Assurance

MICROSEMI CORPORATION

Broomfield, CO

January 2008- March 2009

- Screened and tested die to insure quality
- Perform inspection and test of various component parts, sub-assemblies and final assemblies
- Inspected wafers through microscope to insure quality
- Displayed tray up for microscope inspection
- Performed complex computerized test systems and resolved problems that arose

Data Entry

WEST WOOD COLLEGE

Broomfield, CO

January 2005- February 2006

- Maintained the student records
- Facilitated complete transition of files from Records Advisors to Records Specialists
- Audited student files before Records Specialist
- Maintained and updated management systems
- Served as liaison between student to student's advisors and admissions representatives

Office Assistant

LIBERTY UNIVERSITY EDUCATION DEPARTMENT

Lynchburg, VA

August 1999 – May 2004

- Prepared letters and memos to faculty and staffs
- Handled phone calls for the department professors
- Responsible for data entry, filing and various other administrative duties

Sales

TRI-AD

Falls Church, VA

May 2004-September 2004

- Participated in public awareness campaign related to child safety products
- Promoted and sold child safety products to the public
- Handled cash and inventory control

Cashier

MAGIC CARPET KINDERGARTEN

March 1998- July 1999

Addis Ababa, Ethiopia

- Responsible for financial management and booking account receivable and account payable
- Maintained sufficient amounts of change in cash drawer
- Balanced cash drawer and receipts and investigated discrepancies
- Processed inventory