

Wednesday  
12:30pm  
Dinner



Team - 2pm  
Shipping  
Saturday - Sundays

**CMG APPLICATION FOR EMPLOYMENT**

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED

PLEASE COMPLETE PAGES 1-5 DATE 04-28-2015

Name ~~Kari~~ Gerhart Kaitlynn Alexandria  
Last First Middle Maiden

Present address 215 65th Ave N Apt 7  
Number Street  
Brooklyn Center MN 55430  
City State Zip OK

Social Security No. 639 - 24 - 3768

Telephone (662) 417-6021 E-Mail kagerhar@go.clemss.edu

If under 18, please list age \_\_\_\_\_ Referred by Indee O

Position applied for (1) <u>Any</u> and salary desired (2) <u>9.00 hr.</u> <small>(Be specific)</small>	Shift available to work 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> _____ 3 <sup>rd</sup> _____
---	--

How many hours can you work weekly? 20 Can you work nights? NO

Employment desired \_\_\_ FULL-TIME ONLY  PART-TIME ONLY \_\_\_ FULL- OR PART-TIME

When available for work? Any time Weekends / early morning during week.

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules?  
 \_\_\_ No  Yes If so, please explain Work from Saint Gobain 2<sup>nd</sup> shift 3:30pm - 12 AM

Do you anticipate any absences from work on a regular basis?  
 No \_\_\_ Yes If so, please explain Wplymouth

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School	Water Valley High School	Water Valley, MS 38905	4	Diploma
College	Northwest MS CC	Oxford, MS 38955	2	AA of Arts
Bus. or Trade School				
Professional School				

Have vehicle

**MILITARY**

HAVE YOU EVER BEEN IN THE ARMED FORCES? \_\_ Yes  No

ARE YOU NOW A MEMBER OF THE RESERVE OR NATIONAL GUARD? \_\_ Yes \_\_ No

Branch \_\_\_\_\_ Specialty \_\_\_\_\_

Date Entered \_\_\_\_\_ Discharge Date \_\_\_\_\_

**WORK EXPERIENCE**

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Name <u>The Right Staff</u>		Supervisor name <u>Sarah Peterson</u>	
Position <u>Clean Room Assembly</u>	Employment dates	Pay or salary	
Company <u>Saint Gobain</u>	From <u>April 2015</u>	Start <u>12.50 hr.</u>	
Address <u>15301 Highway 55</u> <u>Plymouth, MN 55447</u>	To <u>present</u>	Final	
Telephone <u>(662) - 478-5454</u> <u>763</u>	Your last job title <u>Same</u>		

Reason for leaving (be specific) Presently working

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.  
Completing daily assignments, working as a team members use a lot of measurements and rulers. Cut and seal products, Clean work area.

Name <u>HTI Employment Solutions</u>		Supervisor name <u>Rosaline Torrance</u>	
Position <u>Quality Operator / Production Tech</u>	Employment dates	Pay or salary	
Company <u>Borgwarner</u>	From <u>5/2013</u>	Start <u>8.25</u>	
Address <u>Water Valley MS 38965</u>	To <u>03/2015</u>	Final <u>10.50</u>	
Telephone <u>(662) 654-1451</u>	Your last job title <u>Same</u>		

Reason for leaving (be specific) Relocated to a different state.

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.  
Making Production, ensure that all parts are checked, and measured correctly, work together as a team to ensure satisfy to customers.

**PLEASE READ CAREFULLY  
APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant

Whitney Gunkert

Date:

04-28-2015

**Kaitlynn A. Gerhart**

**Phone: (662)417-6021**

**Address: 215 65th Apt 7 Ave N Brooklyn Center MN 55430**

**Email: kagerhar@go.olemiss.edu**

### **Summary of Qualifications**

**CPR and First Aid qualified. Receives high scores from previous employers on performance evaluations. Achieved some of my own life goals so far, like graduating high school and college. Have been recognized for a never and sympathy for my previous jobs.**

### **Experience**

#### **Quality Operator/ Production Technician**

**5/2013-Presently HTI Employment Solutions, BorgWarner, Water Valley, MS**

**Duties includes: Making production, ensure that all parts are checked and measured correctly. Work together as a team to ensure satisfy to customers. Enter data onto spreadsheets. Clean work area.**

#### **Patient Care Assistant/ Secretary**

**1/2014-Present Tri-Lakes Medical Center Batesville, MS**

**Duties includes: Assisting patients as needed, examples; receiving vitals, assist with hygiene caring, taking phone calls/messages, filing, faxing, admitting, and discharging patients.**

#### **Bakery Associate**

**2/2013-2014 Kroger Co. Oxfords, MS**

**Duties includes: Tending and serving customers as needed, greet and satisfy customers at all times. Make Sales, stock products, bake, and clean work area.**

**Direct Care Worker**

5/2011-3/2013 North Mississippi Regional Center Oxford, MS

Duties includes: Promote independence to individuals with mental disabilities, interact, assist individuals at all times. Responsible for house cleaning, and cooking. Limiting behavior issues and enforcing behavior programs

**Sales Associate**

12/2011-2/2012 Rue 21 Oxford, MS

Duties includes: Greeting and assisting customers at all times. Make sales, organize and arrange materials according to certain formats. Work cash machines; count down total earnings at the end of the working day.

**Secretary/Front Desk Clerk**

03/2011-08/2011 US Forest Services Oxford, MS

Duties includes: Answers phone calls and taking messages; setting appointments and meeting; collect, count, and deposit funds received from park and camping locations; file and input data into the computer.

**Cashier/Sandwich Artist**

12/2009-12/2010 Subway Senatobia, MS

Duties includes: Preparing sandwiches for customers; prepping food and supplies; handling money and counting down cash machine at the end of the shift; clean and take inventory.

**Pre-K/Grade School Assistant Teacher**

05/2007-08/2009 Faith Learning Center Water Valley, MS

Duties includes: Tending and caring for children from aging 0-10. Teach basic learning skills to toddlers daily; interact, help feed, and supervise children at all times.

**Education**

2013 Northwest Mississippi Community College Senatobia, MS

Associate of Arts General Studies GPA 3.2

2009 Water Valley High School Water Valley, MS

Diploma GPA 3.0

**References**

Jonathan Nevol, Video Coordinator, 662-816-9565

Bill Grilliette, Senior Manufacturing Engineer; 662-473-5737

Kevin Lee Sr. United States Forest Services; Ranger 662-473-2182

Katina Johnson Tri-Lakes Medical Center; Nursing Director 662-832-7222