

**Payroll/Status
Change Notice**

Employment Agency
CMG

Effective Date 3, 12, 12

Employee Srosh Kanneka
Last First Middle

Department QA - Reichel

Change(s)

	From	To (or New Hire)
<input checked="" type="checkbox"/> Salary/ Wage	\$ <u>10.50</u> Per <u>HR</u>	\$ <u>11.00</u> Per <u>HR</u>
<input type="checkbox"/> Other	\$ _____ Per _____	\$ _____ Per _____

Reason For Change(s)

- Demotion
 - Dept. Transfer
 - New Hire
 - Layoff
 - Other
 - Merit Increase
 - Probation Complete
 - Promotion
 - Reevaluation
 - Rehire
 - Resignation
 - Retirement
 - Transfer
- Promoted to 2nd shift QA
Reichel - Full time

Leave of Absence

- Educational
- Military
- Other
- Medical
- Family Leave
- Personal

Comments: _____

Office Use Only:

Last 3 Pay Increase (Date, From/To Amount, & Reason):

Date: _____ From: \$ _____ To: \$ _____ Reason: _____
 Date: _____ From: \$ _____ To: \$ _____ Reason: _____
 Date: _____ From: \$ _____ To: \$ _____ Reason: _____

Change Authorized By: [Signature] Date: 3, 12, 12

Change Approved By RF: [Signature] Date: 3, 12, 12

Change Approved By Agency: _____ Date: _____

Tom W [Signature] 3/12/2012