



Reichel Foods, Inc. Employee Warning Notice

Employee Information

Date: 3/8/2016
Employee Name: Hussein Al Rubail
Job Title: Sanitation
Manager/Supervisor: Anthony Dahlke

Type of Warning

Verbal Warning
Written Warning
Final Warning

Type of Offense

Tardiness/Leaving Early
Absenteeism
Violation of Company Policies
Substandard Work
Violation of Safety Rules
Rudeness to Customers/Coworkers
Other

Handwritten note: Discard

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)
Hussein was caught taking company property home. In the pictures attached he is seen going around the building after his shift has ended taking a sanitation squeegee pole home. Hussein did not ask permission from his Supervisors to take the pole home, or any other materials home. It would have been communicated to Hussein what the company policy is and that he would not be allowed to take anything home. Hussein along with the rest of the Sanitation team has signed multiple training records documenting this policy and the employees understanding of the policy.
** Property taken home was an item that was no longer in use and was to be discarded. JS 3-9-16*

Plan for Improvement:

Consequences of Further Infractions:
If further infractions are to occur, suspension and final warning will be issued.

Acknowledgement of Receipt of Warning

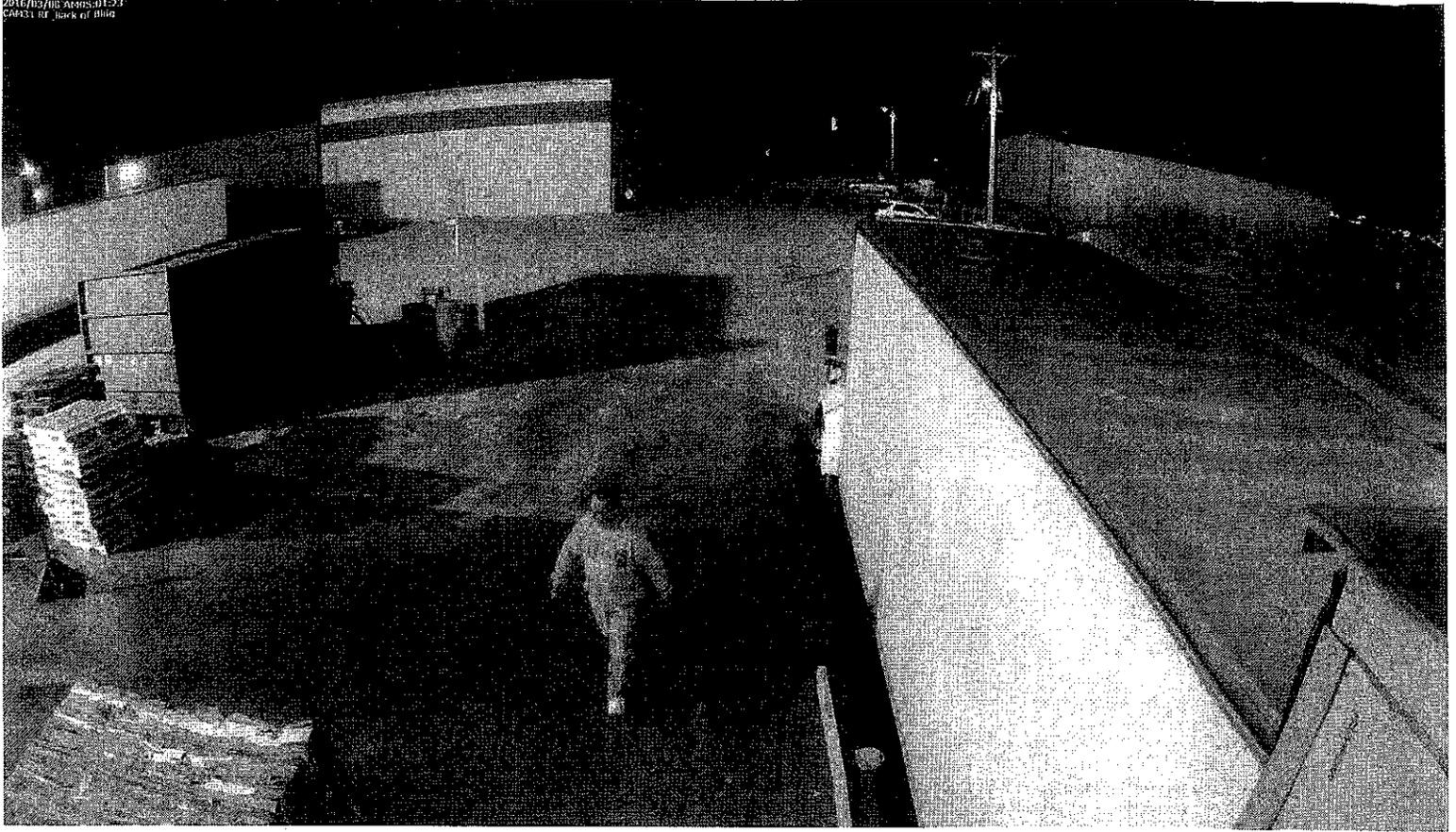
By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

[Handwritten Signature] _____ 3-8-16
Employee Signature Date

[Handwritten Signature] _____ 3-8-16
Manager/Supervisor Date

Witness Signature (if employee understands warning but refuses to sign) _____ Date

2016/03/08 AMHS-DT-24
CAM31 RT Back of Bldg



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COPY

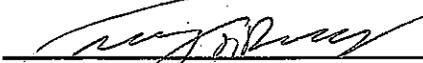
Training Record

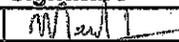
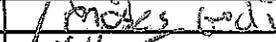
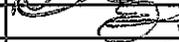
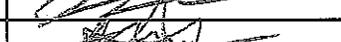
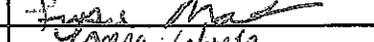
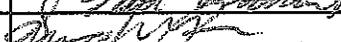
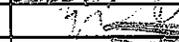
Skills Description: Reichel Foods Property

Training Description: Employees are not allowed to take any of Reichel Foods Property home. It does not matter if it is garbage bags that fell on the floor, open boxes of gloves that are wet/dirty, etc. Garbage is garbage and gets thrown away. Anything that would be taken home needs to have the approval of Management first before being taken home.

Training Date: 5/29/2015

Trainer Name: Anthony Dahlke

Trainer or Supervisor's Signature: 

Participant Name	Signature
Mark Ferguson	
Moses Godi	
Andrew Verna	
Bernard Gaines	
Davin Sam	
Faris Suleiman	
Hussein Al Rubaii	
James Littlefield	
Joe Akomeah	
Jose Trevino	
Kanneka Srosh	
Lisa Arredondo	
Lorena Cabrera-Sanchez	
Mudhafer Afram	
Omar Sanchez	
Paradise Prom	
Sabastiano Mario	
Scott Weatherly	
Sundara Phy	
Ulijana Nosova	
Wilson Yak	
Brian Medes	