

John M. Czekala
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OBJECTIVE

To obtain a challenging career that will offer personal growth while utilizing my professional and educational background.

SUMMARY OF QUALIFICATIONS

Hands on training and work experience in Programming with M and G codes, Blueprint Reading, using measuring devices, excellent Shop Math skills, Body Layout, Surface Development, Body Detailing, knowledge of Industrial Processing and Materials, Die Design, Jig and Fixture Design, hands on with Manual and CNC Machines, Computer Graphics, Rendering, Technical Illustration, Automotive: Auto and Manual Transmissions, Front End and Steering Systems, Engine Repair, Electrical Systems, Brakes and Braking Systems, Engine Tune-up and Diagnostics, and have Managerial skills.

EXPERIENCE

Customer Service

AutoZone, Highland Park, MI
09/2009 to 06/2013

Serve customers, look-up parts, cashier, and resolve customers' problems.

Chairperson

City of Hamtramck, Hamtramck, MI
08/1991 to 11/2012

Am in charge of the 2nd voting precinct in the city of Hamtramck. Part of my duties are to teach new election workers, manage between three to five workers, take care of any complaints voters may have.

Production

Focus: HOPE/Android, Detroit, MI
03/2011 to 03/2012

Was part of the team that put together the front, and rear suspensions; and headliners for the GM/Chevy Volt! Worked at, and became familiar with all stations in the production line!

Warehouse

Select Staffing, Dearborn, MI

10/2008 to 02/2009

Worked in warehouse in every department; shipping, receiving, warranty, customs. The work varied from putting orders together to loading and unloading trucks, to opening and checking merchandise same with stock for defective items, and finally putting shipping labels on orders.

Housekeeping

Midwest Health, Dearborn, MI

07/2007 to 01/2008

Duties were to make sure the place was clean, including being free of viruses!

Tutor

Dominican Literacy Center, Detroit, MI

03/2005 to 05/2007

Was responsible for teaching people how to read, write, and speak English. This was a Volunteer position.

EDUCATION & TRAINING

Certificate, Automobile Mechanic, Michigan Career Institute, MI

Certificate, Machining Essentials, Machinist Training Institute, MI

Associates Degree, Auto Body Design, Macomb Community College, MI

HONORS, AWARDS, PROFESSIONAL ORGANIZATIONS

Received a "Spirit of Detroit" award for my volunteer work at the Dominican Literacy Center.