

Cyle Ritter

Broomfield, CO 80020

cylerritter9_uue@indeedemail.com

+1 303 886 7941

I am a highly motivated and goal-oriented person. I am a detailed mechanical and electrical laborer with over 10 years of residential and commercial customer service. I am reliable and able to work well with others. I can multitask with the ability to handle a number of workplace responsibilities with accuracy and efficiency. I am looking to join a growing company where I can expand my experience.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Service Specialist

IST Management Services - Broomfield, CO

September 2020 to Present

Contract Service Specialist for Ball Aerospace: responsibilities include picking up bulk mail from the US Post Office, entering all mail into the computer system for tracking purposes, deliver letters, documents and parcels to various buildings, and collect outgoing mail for delivery processing. Also pickup and deliver boxed parts to and from each building.

Cashier/Customer Service

Instant Pro Photo - Broomfield, CO

November 2006 to Present

Cashier/Customer Service: responsibilities include providing customer service to customers to help them better understand options and services provided to better assist with completing the purchase. Responsible for processing cash, debit, credit and check transactions at point-of-sale system in a retail environment. Other duties include balancing the cash register, making change, recording purchases, processing returns and scanning items for sale.

Driver

Stericycle - Dacono, CO

November 2019 to March 2020

Commercial Driver: responsibilities include pick up of Biohazard materials from hospitals, nursing homes, and dentist offices. This includes pick up of boxes and tubs and switching them with clean sanitized ones.

Transporter

LEGACY ASSISTED LIVING - Lafayette, CO

August 2019 to November 2019

Transporter and Assistant Activity Director: responsibilities include assisting residents into handicap bus and transporting them to doctor and dentist appointments, therapy, stores, and on special activity outings. Assist residents with special events and weekly therapeutic activities.

Landscaper/Laborer

GSR Landscaping - Broomfield, CO

June 2015 to August 2019

Landscape Laborer: responsibilities include build fences, retaining walls, maintain irrigation systems, mow yards, and trim and clean landscape areas for commercial and residential customers. During the winter provide snow removal for driveways, sidewalks and parking lots. Other duties include maintenance of all machinery.

Mentor

Stellar Care - Northglenn, CO

April 2014 to May 2015

Personal Care Aid: responsibilities include assisting mentally disabled adults with tasks throughout the day. This included bathing, dressing, cleaning, meal preparation and other tasks as needed.

Education

GED

Skills

- Mowing
- Lawn Care
- Landscaping
- Construction Laborer
- Lube Tech
- Service Tech
- Oil Change
- Auto Technician
- Auto Tech
- Tire Tech
- Auto Mechanic
- Quick
- Brake Repair
- Delivery Driver Experience
- Mechanical Knowledge
- Vehicle Maintenance
- Alignment
- Suspension
- Equipment Repair
- Service Technician Experience
- Snow Plowing
- Transmissions

- Welding
- Electrical Experience
- Commercial Driving
- Tree care
- Climbing

Certifications and Licenses

driver's license

January 2020 to February 2025

CPR Certification

Assessments

Attention to detail — Completed

July 2019

Identifying differences in materials, following instructions, and detecting details among distracting information.

Full results: [Completed](#)

Work style: Conscientiousness — Expert

August 2020

Tendency to be well-organized, rule-abiding, and hard-working.

Full results: [Expert](#)

Customer service — Familiar

August 2020

Identifying and resolving common customer issues

Full results: [Familiar](#)

Work style: Reliability — Proficient

August 2020

Tendency to be dependable and come to work

Full results: [Proficient](#)

Mechanical knowledge — Highly Proficient

March 2021

Understanding and applying mechanical concepts and processes

Full results: [Highly Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Additional Information

I'm a very hard worker and a fast learner. I will always get the job done right and on time. I'm highly motivated and goal oriented. I work very well with others and just as comfortable on my own. I have over 10 years of resident and commercial customer service. I am highly proficient in mechanical and electrical.