

# Curtis Ross

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*Adept Material Handler Team Lead and Warehouse Worker at Rupes USA, I excel in standardizing processes and supply inventory management. Spearheaded process improvements, enhancing quality and efficiency. My leadership at Jersey Mike's honed my ability to communicate effectively, guiding teams to success. Skilled in forklift operation, I ensure meticulous execution of shipping and receiving tasks.*

## SKILLS

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- Supply Inventory management
- Shipping product
- Forklift Operation
- Standardizing processes
- Cycle Counting

## EXPERIENCE

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### MATERIAL HANDLER TEAM LEAD

Rupes USA

**Louisville**

*August 2022 - Present*

- Prepared all parts, labels, and material for production on the manufacturing line
- Managed incoming raw material and organization
- Assisted with determining work needed in manufacturing
- Assisted in process improvement around manufacturing
- Standardized and sustained work flows within my own position but also on the manufacturing line
- Helped ensured quality measures with new work flows, new product, material changing form/function.

### WAREHOUSE WORKER

Rupes USA

**Louisville**

*December 2020 - August 2022*

- Picked orders for customers around the warehouse
- Packed the orders for the customers
- Shipped orders ranging from 1 box to 5 pallets domestically and internationally using FedEx shipping tools and NetSuite
- Process improvements around warehouse
- Quality control for existing and new finished product
- Inventory management with finished product as well.

### SHIFT LEADER

Jersey Mike's Subs

**Westminster**

*June 2018 - December 2023*

- Trained and lead younger staff members to ensure due-diligence in sandwich making
- Delegated tasks to employees and monitored activities and task completion
- Basic maintenance around store like fixing a pipe in the sink.

## **EDUCATION**

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### **HIGH SCHOOL DIPLOMA**

Westminster High School

*Jan 2005*

## **CERTIFICATIONS**

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- ASQ certified six sigma yellow belt