CMG

Transfer Request

Employee Name: _Christofar Atak_

Date: _12/17/14_

Current Shift/Dept.: _H 1_

Shift Requesting: _D 1_

Reason: _____

Date of Requested Transfer: _12-22-14_

Attendance: _Great_

Work Performance: _PR on 12/29/14 score 4.71_

Available Opening: _yes_

CMG Approval: _Kelsey Addit_

Operations Manager Approval: _MSchmacher_

Work Restrictions: _N/A_

Current Wage: _9⁵⁰_   New Wage: _$12.00_ _JC_   WHSE Wage

Hire Date: _9/29/14_

09/2011

Payroll/Status Change Notice — Employment Agency

CMG

Effective Date: 12·22·14

Employee: Atay, Christener

Last: move to WHSE

Change(s)

	From			To (or New Hire)	
X Salary/Wage	$ 950 Per hr			$ 1200 Per hr	
Other	$ Per			$ Per	

Reason For Change(s)

- [ ] Demotion
- [X] Dept. Transfer
- [ ] New Hire
- [ ] Layoff
- [ ] Other

- [ ] Merit Increase
- [ ] Probation Complete
- [ ] Promotion
- [ ] Reevaluation

- [ ] Rehired
- [ ] Resignation
- [ ] Retirement
- [ ] Transfer

Leave of Absence

- [ ] Educational
- [ ] Military
- [ ] Other

- [ ] Medical
- [ ] Family Leave

- [ ] Personal

Comments: _____

Office Use Only:

Last 3 Pay Increase (Date, From/To Amount, & Reason):

Date: _____ From: $ _____ To: $ _____ Reason: _____
Date: _____ From: $ _____ To: $ _____ Reason: _____
Date: _____ From: $ _____ To: $ _____ Reason: _____

Change Authorized By: _(signature)_ Date: 12/18/14
Change Approved By RF: _____ Date: __/__/__
Change Approved By Agency: _____ Date: __/__/__