



Transfer Request

Employee Name: Cory Thomas
Effective Date: 7/27/2026
Current Shift/Dept.: 2nd North
Shift Requesting: 3rd South Sanitation
Employee Signature: Cory Thomas

Office Use Only

CMG Approval: Kelsey Sikkink
Department Manager Approval: _____
Current Wage: 16
New Wage: \$17.00 + \$2.00 shift diff

Sep-11

HR Initials JS

HR sent out job description JS