



EMPLOYEE RELEASE OF ASSIGNMENT FORM

Employee Name: **Cortez Williams**

Release Date: **06/04/2021**

Reason for Release: **Insubordination**

Explanation for Release: **Due to your continued loud, unprofessional attitude toward co-workers you are being Released from your Assignment at Branding Iron. You have had 2 previous warnings regarding your disrespectful behavior and there has been no improvement.**

Is this Employee Eligible for Rehire: Yes No

Employee would not sign

Employee Signature: _____ Date: _____

Manager Signature: *Lauri Hanson* Date: *6-4-2021*