

Corey Perkins

Customer Service

Denver, CO 80204

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Professional Summary

Seeking a position where my diverse skills in the customer service field may be utilized. I have excellent customer service skills and experience in working with diverse cultural populations as well as age groups.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Night Auditor

Towneplace Suites Denver Federal Center-Golden, CO

August 2023 to Present

responsible for verifying that all revenue and expenses were claimed, preparing reports for the next day's work, including reconciling accounts at a high level of detail, check in/out, FOSSE experience

Dispatcher

Day & Night Heating & Air Conditioning Company-Denver, CO

May 2023 to June 2025

Dispatch for HVAC company, scheduling, answering phones, routing, invoicing, customer service, emails

Production Administrator

FABco LLC-Denver, CO

February 2022 to January 2023

Office Manager for Rebar Manufacturing Company, freight dispatching, data entry, customer service, shop inventory, outlook usage, excel, email

Shift Supervisor

Wendy's-Golden, CO

April 2020 to February 2022

Shift supervisor, store inventory, customer service, cash handling experience, POS experience

Account Manager

CornerStone Staffing-Lakewood, CO

January 2019 to April 2020

Office manager for construction based staffing company, supervisor of 20-30+ felony friendly employees, customer service, sales and recruiting, data entry

Online Order Processor

Sportline Team Sports-Arvada, CO

May 2017 to December 2018

Online order Processor for Sport apparel shop, data entry, inventory check in/out, packing and shipping, customer service

Dispatch

Total Plumbing-Westminster, CO

July 2015 to August 2017

Answering phones and setting up customer service calls, data entry, google maps and outlook usage, Basic knowledge of plumbing. O.S.H.A certified

Dispatch

Pacific Mobile Diagnostics-Denver, CO

December 2012 to July 2015

Customer service,data entry, answer incoming calls and scheduled for mobile X-ray and Phlebotomy. Filing, typing, google maps, and outlook usage

Front Office Manager

Quality Inn Central-Denver, CO

September 2012 to December 2014

Customer service, made reservations via telephone/third parties, PBX telephones, bus tables, Choice Advantage Experience, FOSSE Experience, Opera Experience, assisted in training new front desk personnel.

Education

diploma

Abraham Lincoln High School

2003 to 2007