

SENSITIVE BUT UNCLASSIFIED

Department of Homeland Security  
 Report Prepared: 02/24/2015  
 Page: 1 of 1

Case Verification Number: 2015055120636ZM

**Case Information:**

**Employee Information:**

Last Name: Corder

Middle Initial:

Social Security Number: \*\*\* \*\* 5457

Citizenship Status: A citizen of the United States

Document Information:

List B Document: ID card issued by a U.S. federal, state or local government agency

Alien Number:

**Additional Information:**

Hire Date: 02/24/2015

Three-Day Rule Reason:

Submitted By: JMIS3269

Submitted On: 02/24/2015

**Initial Case Result:**

Case Result: Employment Authorized

**Employee Referred to SSA:**

Referred By:

Case Result from SSA (after SSA Tentative Nonconfirmation):

Case Result:

**Resubmitted to SSA (after Review and Update Employee Data):**

Last Name: First Name: Other Names Used: Date of Birth: Middle Initial: Social Security Number: Resubmitted By: Resubmitted On:

**Case Result from SSA (after Resubmission):**

Case Result:

**Request Name Review:**

Comments: Submitted On:

Submitted By:

**Case Result from DHS (after DHS Verification in Process):**

Case Result: Response Date:

**Employee Referred to DHS:**

Referred By:

Case Result from DHS (after DHS Tentative Nonconfirmation):

Case Result: Response Date:

**Photo Matching Results:**

Determination:

**Employee Referred to DHS (Additional):**

Referred By:

Referred On:

**Case Result from DHS (after Additional DHS Tentative Nonconfirmation):**

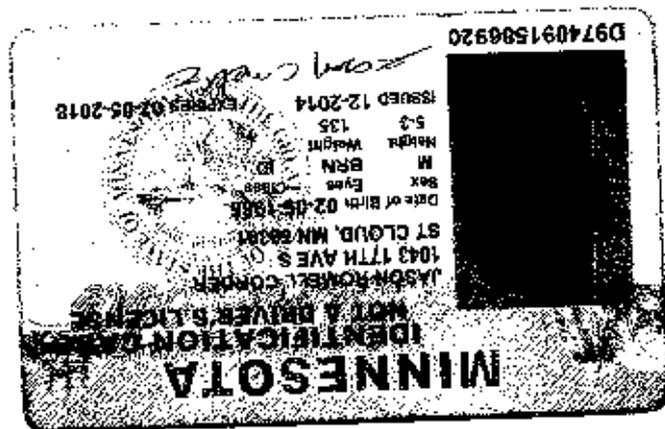
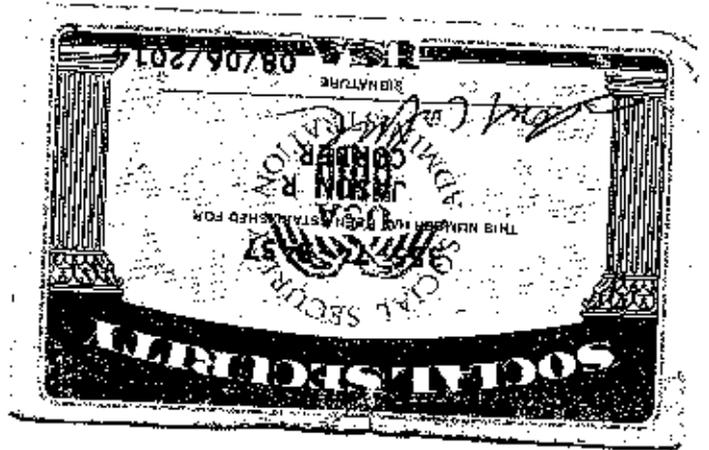
Case Result:

Response Date:

**Case Closure:**

**Closure Statement:** The employee continues to work for the employer after receiving an Employment Authorized result  
**Closed By:** JMS3269  
**Closed On:** 02/24/2015

**SENSITIVE BUT UNCLASSIFIED**





# New Hire Application

Personal Data-- PLEASE PRINT LEGIBLY IN INK

Last Name Corder First Name Jason Middle Initial J  
 Street Address 1043 17th Ave South Apt/Site \_\_\_\_\_  
 City/State/zip St Cloud, MN 56301  
 Phone Number 320-498-0858 or 320-298-2025 Email Address \_\_\_\_\_  
 Staffing Agency/Recruitment Partner Kenny Missell

All offers of employment are conditional upon satisfactory proof of identity and legal ability to work in the U.S.A.

Are you legally authorized to work in the United States of America?  YES  NO

### Applicant Certification and Authorization

I authorize Employer Solutions Staffing Group (ESSG) to use the information and statements contained in this application to determine my qualifications for employment. I authorize ESSG to make inquiries of my former employers, except as indicated in this application, regarding my previous duties, responsibilities, performance, compensation and eligibility for rehire.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by certain clients of ESSG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by ESSG policies.

I release ESSG and other persons or entities from any claims that might be based on ESSG's decision to conduct a background check.

I certify that all statements made in my application are true and accurate and that I have not omitted any material information or provided false or misleading information. I understand that any material omission or misrepresentation will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination.

If hired, I agree to abide by the policies and procedures of ESSG.

Name (Print or type) Jason Corder  
 Applicant's Signature [Signature]  
 Date 2-25-15

A copy or facsimile ("Fax") will be considered the same as an original signature. Email will ONLY be used for employment correspondence

For ESSG Office Use Only		DOH	NHW	1-9	9850	WA
Emergency Contact Info	Background Release Form	Background Results	Unemployment Letter (if applicable)	ESC Application		
For ESSG Client Use		DOH	ROP	Work Site Loc.	WC Code	

# Form W-4 (2014)

**Purpose.** Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay. Consider completing a new Form W-4 each year.

**Exception from withholding.** If you are exempt, complete only lines 1, 2, 3, 4, and 7 and sign the form by February 17, 2015. See Pub. 505, Tax Withholding and Estimated Tax.

**Note.** If another person can claim you as a dependent on his or her tax return, you cannot claim exemption from withholding if your income exceeds \$1,000 and on his or her tax return, you cannot claim exemption from withholding if your income exceeds 50% of the head of household, generally, you can claim head of household if you are married and have either a dependent or two or more other persons living with you who are unmarried and pay more than 50% of the cost of keeping up a home for yourself and your dependent(s) or other qualifying individuals. See Pub. 501, Exemptions, Standard Deduction, and Filing Information, for information.

**Tax credits.** You can take projected tax credits into account in figuring your allowable number of withholding allowances. Credits for child or dependent care expenses and the child tax credit may be claimed using the **Personal Allowances Worksheet** below. See Pub. 505 for information on computing your other credits into withholding allowances.

**Future developments.** Information about any future developments affecting Form W-4 (such as legislation enacted after we release it) will be posted at [www.irs.gov/wf](http://www.irs.gov/wf).

The exceptions do not apply to supplemental wages greater than \$1,000.00.

**Basic instructions.** If you are not exempt, complete the **Personal Allowances Worksheet** below. The worksheet on page 2 further adjust your withholding allowances based on itemized deductions, certain credits, adjustments to income, or two-earner/multiple jobs situations.

Complete all worksheets that apply. However, you may claim fewer (or zero) allowances. For regular wages, withholding must be based on allowances you claimed and may not be a flat amount or percentages of wages.

**Head of household.** Generally, you can claim head of household if you are married and have either a dependent or two or more other persons living with you who are unmarried and pay more than 50% of the cost of keeping up a home for yourself and your dependent(s) or other qualifying individuals. See Pub. 501, Exemptions, Standard Deduction, and Filing Information, for information.

**Check your withholding.** After your Form W-4 takes effect, use Pub. 505 to see how the amount you are having withheld compares to your projected total tax liability. See Pub. 505, especially if your earnings exceed \$130,000 (Single) or \$160,000 (Married).

**Nonresident alien.** If you are a nonresident alien, see Notice 1392, Supplemental Form W-4 Instructions for Nonresident Aliens, before completing this form.

**Check your withholding.** After your Form W-4 takes effect, use Pub. 505 to see how the amount you are having withheld compares to your projected total tax liability. See Pub. 505, especially if your earnings exceed \$130,000 (Single) or \$160,000 (Married).

**Future developments.** Information about any future developments affecting Form W-4 (such as legislation enacted after we release it) will be posted at [www.irs.gov/wf](http://www.irs.gov/wf).

## Personal Allowances Worksheet (Keep for your records.)

**A** Enter "1" for yourself if no one else can claim you as a dependent.

**B** Enter "1" if:  
• You are single and have only one job; or  
• You are married, have only one job, and your spouse does not work; or  
• Your wages from a second job or your spouse's wages (or the total of both) are \$1,500 or less.

**C** Enter "1" for your spouse. But, if you are married and have either a working spouse or more than one job, (Entering "0" may help you avoid having too little tax withheld.)

**D** Enter number of dependents (other than your spouse or yourself) you will claim on your tax return.

**E** Enter "1" if you will file as head of household on your tax return (see conditions under **Head of household** above).

**F** Enter "1" if you have at least \$2,000 of child or dependent care expenses for which you plan to claim a credit.

**G** **Child Tax Credit** (including additional child tax credit). See Pub. 503, Child and Dependent Care Expenses, for details.

• If your total income will be less than \$65,000 (\$95,000 if married), enter "2" for each eligible child, then less "1" if you have three to six eligible children or less "2" if you have seven or more eligible children.

• If your total income will be between \$65,000 and \$84,000 (\$95,000 and \$119,000 if married), enter "1" for each eligible child.

**H** Add lines A through G and enter total here. (Note. This may be different from the number of exemptions you claim on your tax return.)

• If you plan to itemize or claim adjustments to income and want to reduce your withholding, see the **Deductions and Adjustments Worksheet** on page 2.

• If you are single and have more than one job or are married and you and your spouse both work and the combined earnings from all jobs exceed \$50,000 (\$20,000 if married), see the **Two-Earners/Multiple Jobs Worksheet** on page 2 to avoid having too little tax withheld.

• If neither of the above situations applies, stop here and enter the number from line H on line 5 of Form W-4 below.

For accuracy, complete all worksheets that apply.

Separate here and give Form W-4 to your employer. Keep the top part for your records.

OMB No. 1545-0047

## Employee's Withholding Allowance Certificate

Department of the Treasury Internal Revenue Service

Form W-4

1 Your first name and middle initial  
2 Your social security number

3 Single  Married  Married, but withheld at higher Single rate  Note: If married, but legally separated, or spouse is a nonresident alien, check the "Single" box.

4 If your last name differs from that shown on your social security card, check here. You must call 1-800-772-1213 for a replacement card.

5 Total number of allowances you are claiming (from line H above or from the applicable worksheet on page 2)

6 Additional amount, if any, you want withheld from each paycheck

7 I claim exemption from withholding for 2014, and I certify that I meet both of the following conditions for exemption:  
• Last year I had a right to a refund of all federal income tax withheld because I had no tax liability, and  
• This year I expect a refund of all federal income tax withheld because I expect to have no tax liability.

If you meet both conditions, write "Exempt" here.

Under penalties of perjury, I declare that I have examined this certificate and, to the best of my knowledge and belief, it is true, correct, and complete.

Employee's signature

8 Employer's name and address (Employer: Complete lines 8 and 10 only if sending to the IRS.) 9 Office code (optional) 10 Employer identification number (EIN)

(This form is not valid unless you sign it.)

For Privacy Act and Paperwork Reduction Act Notice, see page 2

Cat. No. 102200 Form W-4 (2014)

Department of Homeland Security  
U.S. Citizenship and Immigration Services  
**Employment Eligibility Verification**



**▶ START HERE.** Read instructions carefully before completing this form. The instructions must be available during completion of this form. **ANTI-DISCRIMINATION NOTICE:** It is illegal to discriminate against work-authorized individuals. Employers **CANNOT** specify which document(s) they will accept from an employee. The refusal to hire an individual because the documentation presented has a future expiration date may also constitute illegal discrimination.

**Section 1. Employee Information and Attestation** - (Employees must complete and sign Section 1 of Form I-9 no later than the first day of employment, but not before accepting a job offer.)

Last Name (Family Name) <b>ORDER</b>		First Name (Given Name) <b>Jason</b>		Middle Initial <b>Boyle</b>		Other Names Used (if any)	
Address (Street Number and Name) <b>1043 17th Ave South</b>		City or Town <b>St Cloud, MN</b>		State <b>MN</b>		Zip Code <b>56301</b>	
Date of Birth (mm/dd/yyyy) <b>09-05-1985</b>		U.S. Social Security Number <b>385-74-5457</b>		E-mail Address		Telephone Number <b>320-494-0868</b>	

I am aware that federal law provides for imprisonment and/or fines for false statements or use of false documents in connection with the completion of this form.

I attest, under penalty of perjury, that I am (check one of the following):

- A citizen of the United States
- A noncitizen national of the United States (See instructions)
- A lawful permanent resident (Alien Registration Number/USCIS Number): \_\_\_\_\_
- An alien authorized to work until (expiration date, if applicable, mm/dd/yyyy) \_\_\_\_\_ . Some aliens may write "N/A" in this field. (See instructions)

For aliens authorized to work, provide your Alien Registration Number/USCIS Number OR Form I-94 Admission Number.

3-D Barcode  
Do Not Write in This Space

1. Alien Registration Number/USCIS Number: \_\_\_\_\_
- OR
2. Form I-94 Admission Number: \_\_\_\_\_

If you obtained your admission number from CBP in connection with your arrival in the United States, include the following:

Foreign Passport Number: \_\_\_\_\_  
Country of Issuance: \_\_\_\_\_

Some aliens may write "N/A" on the Foreign Passport Number and Country of Issuance fields. (See instructions)

Signature of Employee: *Jason Boyle*  
Date (mm/dd/yyyy): *09-05-15*

**Preparer and/or Translator Certification** (To be completed and signed if Section 1 is prepared by a person other than the employee.)

I attest, under penalty of perjury, that I have assisted in the completion of this form and that to the best of my knowledge the information is true and correct.

Signature of Preparer or Translator: \_\_\_\_\_  
Date (mm/dd/yyyy): \_\_\_\_\_

Last Name (Family Name) \_\_\_\_\_  
First Name (Given Name) \_\_\_\_\_

Address (Street Number and Name) \_\_\_\_\_  
City or Town \_\_\_\_\_  
State \_\_\_\_\_  
Zip Code \_\_\_\_\_

Signature of Employer or Authorized Representative:	Date (m/m/dd/yyyy):	Print Name of Employer or Authorized Representative:
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I attest, under penalty of perjury, that to the best of my knowledge, this employee is authorized to work in the United States, and if the employee presented document(s), the document(s) appear to be genuine and to relate to the individual.

Document Title:	Document Number:	Expiration Date (if any) (m/m/dd/yyyy):
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C. If employee's previous grant of employment authorization has expired, provide the information for the document from List A or List C the employee presented that establishes current employment authorization in the space provided below.

A. New Name (if applicable) Last Name (Family Name) First Name (Given Name) Middle Initial B. Date of Rehire (if applicable) (m/m/dd/yyyy):

**Section 3. Verification and Rehires: (To be completed and signed by employer or authorized representative.)**

Last Name (Family Name)		First Name (Given Name)		Employer's Business or Organization Name	
Missell		Jennifer		EMPLOYER SOLUTIONS STAFFING GROUP LLC	
Signature of Employer or Authorized Representative		Date (m/m/dd/yyyy)		Title of Employer or Authorized Representative	
		02-24-2018		Office Staff	
Employer's Business or Organization Address (Street Number and Name)		City or Town		State	
7301 OHMS LANE SCITE 405		EDINA		MIN	
Zip Code		55439			

The employee's first day of employment (m/m/dd/yyyy): 02-24-2018 (See instructions for exemptions.)

I attest, under penalty of perjury, that (1) I have examined the document(s) presented by the above-named employee, (2) the above-listed document(s) appear to be genuine and to relate to the employee named, and (3) to the best of my knowledge the employee is authorized to work in the United States.

**Certification**

Document Title:	Document Number:	Expiration Date (if any) (m/m/dd/yyyy):
Document Title:	Document Number:	Expiration Date (if any) (m/m/dd/yyyy):
Document Title:	Document Number:	Expiration Date (if any) (m/m/dd/yyyy):
Document Title:	Document Number:	Expiration Date (if any) (m/m/dd/yyyy):
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Document Title:	Document Number:	Expiration Date (if any) (m/m/dd/yyyy):

Do Not Write in This Space

3-D Barcode

Document Title:	Document Number:	Expiration Date (if any) (m/m/dd/yyyy):
Document Title:	Document Number:	Expiration Date (if any) (m/m/dd/yyyy):
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Document Title:	Document Number:	Expiration Date (if any) (m/m/dd/yyyy):
Document Title:	Document Number:	Expiration Date (if any) (m/m/dd/yyyy):
Document Title:	Document Number:	Expiration Date (if any) (m/m/dd/yyyy):

Employee Last Name, First Name and Middle Initial from Section 1: Corder, Jason, R

**Section 2. Employer or Authorized Representative Review and Verification**

(Employers or their authorized representative must complete and sign Section 2 within 3 business days of the employee's first day of employment. You must physically examine one document from List A OR examine a combination of one document from List B and one document from List C as listed on the "List of acceptable documents" on the next page of this form. For each document you review, record the following information: document title, issuing authority, document number, and expiration date, if any.)

**DISCLOSURE AND AUTHORIZATION [IMPORTANT -- PLEASE READ CAREFULLY BEFORE SIGNING AUTHORIZATION]**

**DISCLOSURE REGARDING BACKGROUND INVESTIGATION**

Employer Solutions Staffing Group LLC (ESSG) may obtain information about you for employment purposes from a third party consumer reporting agency. This information may be the subject of a "consumer report" and/or an "investigative consumer report" that may include information about your character, general reputation, personal characteristics, and/or mode of living, and that can involve personal interviews with sources, such as your neighbors, friends, or associates. These reports may contain information regarding your credit history, criminal history, social security number validation, motor vehicle records ("driving records"), verification of your education or employment history, or other background checks. Credit history will only be requested where such information is substantially related to the duties and responsibilities of the position for which you are applying. You have the right, upon written request made within a reasonable time, to request whether a consumer report has been requested and compiled about you, and disclosure of the nature and scope of any investigative consumer report obtained with regard to applicants for employment. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by Orange Tree Employment Screening, 7275 Ohms Lane, Minneapolis, MN 55439. Tel.: 800-886-4777 or 952-941-9041. Fax: 800-886-0774 or 952-941-9041. ORANGE TREE EMPLOYMENT SCREENING'S website is at [www.orangetreescreening.com](http://www.orangetreescreening.com), or another outside organization. The scope of this notice and authorization is all-encompassing, however, allowing ESSG to obtain from any outside organization all manner of consumer reports and investigative consumer reports now and throughout the course of your employment to the extent permitted by law. As a result, you should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report.

<p><b>New York and Maine applicants or employees only:</b> You have the right to inspect and receive a copy of any investigative consumer report requested by ESSG by contacting the consumer reporting agency identified above directly. You may also contact ESSG to request the name, address and telephone number of the nearest unit of the consumer reporting agency designated to handle inquiries, which ESSG shall provide within 5 days.</p>
<p><b>New York applicants or employees only:</b> Upon request, you will be informed whether or not a consumer report was requested by ESSG, and if such reports were requested, informed of the name and address of the consumer reporting agency that furnished the report. By signing below, you also acknowledge receipt of Article 23-a of the New York Correction Law.</p>
<p><b>Oregon applicants or employees only:</b> Information describing your rights under federal and Oregon law regarding consumer identity theft protection, the storage and disposal of your credit information, and remedies available should you suspect or find that ESSG has not maintained secured records is available to you upon request.</p>
<p><b>Washington State applicants or employees only:</b> You also have the right to request from the consumer reporting agency a written summary of your rights and remedies under the Washington Fair Credit Reporting Act.</p>

**ACKNOWLEDGMENT AND AUTHORIZATION**

I acknowledge receipt of the DISCLOSURE REGARDING BACKGROUND INVESTIGATION and a SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of these documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" by ESSG at any time after receipt of this authorization and throughout my employment, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, company, or insurance company to furnish any and all background information requested by Orange Tree Employment Screening, 7275 Ohms Lane, Minneapolis, MN 55439. Tel.: 800-886-4777 or 952-941-9040. ORANGE TREE EMPLOYMENT SCREENING'S website is at: [www.orangetreescreening.com](http://www.orangetreescreening.com), another outside organization acting on behalf of the company, and/or the company itself. I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

New York applicants or employees only: By signing below, you also acknowledge receipt of Article 23-a of the New York Correction Law.  
 Minnesota and Oklahoma applicants or employees only: Please check this box if you would like to receive a copy of a consumer report if one is obtained by ESSG.  (Must include email address: \_\_\_\_\_)

**BACKGROUND INFORMATION**

Signature: *[Handwritten Signature]*  
 Date: 2-21-15

Last Name: Cordier  
 First: Jason  
 Middle: Bonville

Other Names/Aliases: \_\_\_\_\_  
 Date of Birth (mm/dd/yyyy): 02-05-1985

Social Security #: 355-24-5457  
 State of Driver's License: SKATECO MINN. LICENSE

Driver's License #: D974091586940  
 State of Driver's License: SKATECO MINN. LICENSE

Present Address: 1043 17th Ave South  
 Telephone # (Primary): 304-492-0868  
 City/State/Zip: St. Louis, Mo 63101

\*This information will be used for background screening purposes only and will not be used as hiring criteria.

**Direct Deposit/Payroll Debit Card Authorization**

Employees have the option of receiving wages by Direct Deposit and/or Payroll Debit Card. If you do not provide a written election, wages will be paid by Payroll Debit Card.

**SECTION 1 BASIC INFORMATION**

Employee Name: Gregory  
 SSN# (last 4 digits): 5457  
 Effective Date: 2-24-15

**SECTION 2 PAYROLL ELECTION**

Direct Deposit (Please complete Sections 3 and 5 below)  
 Payroll Debit Card (Please complete Sections 4 and 5 below)

**SECTION 3 DIRECT DEPOSIT**

Lydatc Bank Account  
 Bank Name:  
 Routing#:  
 Account#:  
 Account Type:  Checking  Savings  Other  
 I understand and acknowledge that if I do not provide a voided check with this direct deposit form, I am responsible for any delays in payroll or extra costs incurred if the account number that I provide is incorrect.  
 Initial: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION 4 PAYROLL DEBIT CARD (FOR BAL. CASH CARD)**

- To help us avoid making an error, please attach a copy of a voided check (a deposit slip will not work)
- If you change banks, do not close your old bank account until your direct deposit has started in the new bank, which may take 2 pay periods.

Federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. In order to request a Payroll Debit Card for you, we must provide all of the following information that will enable the financial institution to identify you. If you do not submit a Direct Deposit/Payroll Debit Card Authorization, ESSG will provide the necessary information and issue you a Payroll Debit Card to pay your wages. For your protection, the financial institution may ask you to provide them additional identification information so they can verify your identity.  
 Except for the routing and account number, ESSG does not have access to any information regarding your Payroll Debit Card account or transactions. On your first payday, you will receive your new Payroll Debit Card, and a packet containing all of the terms and conditions. You will then sign acknowledging that you received the Payroll Debit Card and packet. Your Payroll Debit Card will be reloaded on each payday you receive wages.

**CARDHOLDER INFORMATION (as you want your Payroll Debit Card to be issued)**  
 First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Social Security#: \_\_\_\_\_  
 Street Address (PO BOX NOT ACCEPTABLE): \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Cell Phone (mobile): \_\_\_\_\_  
**GET TEXT ALERTS, when your paycheck is deposited on your card!**  
 Yes, sign me up for text alerts  
 My mobile service provider is: \_\_\_\_\_  
**RECEIPT OF PAYROLL DEBIT CARD (to be completed when you pick up your Payroll Debit Card)**  
 Payroll Debit Card Routing #: \_\_\_\_\_  
 Payroll Debit Card Account #: \_\_\_\_\_

I have received my Payroll Debit Card, welcome brochure, program fees, program terms, conditions, and disclosures. By activating my Payroll Debit Card, I am agreeing to the program terms, conditions, and disclosures that are included or made available to me from time to time from the financial institution. I authorize the financial institution to debit my Payroll Debit Card account for the fees described in the fee schedule that is part of the program terms, conditions, and disclosures.  
 Employee's Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**SECTION 5 AUTHORIZATION**  
 I authorize ESSG to directly deposit my periodic wages/compensation payments, net of required tax withholdings, other required withholdings or authorized deductions, into my account(s) as designated above and to initiate, if necessary, debit entries and adjustments for any credit entries made in error to my account(s).  
 \* E-mail is required for pay stub information.  
 E-mail: \_\_\_\_\_  
 This information will only be used to send your pay stubs electronically.

Employee's Signature: Gregory  
 Date: 2-24-15

# ENROLLMENT FORM

ESC NAV\*SAD P2M \*15.0

## REQUIRED EMPLOYEE INFORMATION

**(Must Be Filled Out)**  
 Social Security Number 355-34-5457  
 Date of Birth 07/02/1955 Sex  M  F  
 Name Jason Carter  
 Street Address 1643 17th Ave South  
 City St Clair State MI Zip 56301  
 Home Phone 320-494-6868

Do you or any dependents have Medicare?  
 Yes  No If Yes:  
 Medicare Health Insurance Claim Number (HICN) \_\_\_\_\_  
 Medicare Effective Date \_\_\_\_\_  
 Names of Covered Person(s)  
 1. \_\_\_\_\_  
 2. \_\_\_\_\_  
 3. \_\_\_\_\_

## REQUIRED DEPENDENT INFORMATION

Name \_\_\_\_\_  
 Social Security Number \_\_\_\_\_  
 Date of Birth \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_ Sex  M  F  
 Relationship:  Spouse  Child  Domestic Partner

Name \_\_\_\_\_  
 Social Security Number \_\_\_\_\_  
 Date of Birth \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_ Sex  M  F  
 Relationship:  Spouse  Child  Domestic Partner

## BENEFICIARY INFORMATION

For Term Life / Accidental Death & Dismemberment, please write in your beneficiary information.  
 NAME OF BENEFICIARY \_\_\_\_\_  
 RELATIONSHIP \_\_\_\_\_  
 Accidental Death & Dismemberment is part of the Term Life Benefit.

## OPTION 1 FIXED INDEMNITY PLAN

Weekly Rates  
 You MUST enroll in the Indemnity Medical Insurance Plan before adding any additional indemnity benefits, except Dental. Your coverage level for the Term Life will be identical to your medical plan selection.

**FIXED INDEMNITY MEDICAL**  
 \$20.91 Employee Only  
 \$12.44 Employee + 1  
 \$56.67 Employee + Family  
 NO to all Indemnity benefits.  
 This coverage is not available to residents of New Hampshire, Hawaii, or Puerto Rico.

**DENTAL**  
 \$5.99 Employee Only  
 \$11.98 Employee + 1  
 \$19.77 Employee + Family  
 NO

**TERM LIFE**  
 YES \$0.60 Employee Only  
 YES \$0.90 Employee + 1  
 NO \$1.80 Employee + Family

**SHORT-TERM DISABILITY**  
 YES \$4.20 Employee Only  
 NO

**OPTION 2 MEC WELLNESS/PREVENTIVE PLAN**  
 82193010-M-EMP Monthly Rates  
 \$58.87 Employee Only  
 \$87.73 Employee + 1  
 \$186.99 Employee + Family  
 NO to MEC Wellness/Preventive Plan

I have read the benefit packet and understand its limitations. I understand that open enrollment is only available for a limited time and I understand that making no benefit selection is a confirmation of coverage.  
 Signature [Signature]  
 Date 07/02/2005