

Connie Webster

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Experience

School Bus Aide

Weld County Re4 School District

August 2016 to Current (1 Years, 2 Months)

Aide on a school bus. Working with elementary, middle school, and high school students. Safety of student's. Working with the bus driver to determine times and locations of pickup and drop off of student's.

Office Manager Supervisor

Colorado State University, Residence Life, Fort Collins, CO

August 1986 to May 2014 (27 Years, 8 Months)

Retired after 28 years. Supervised 12 office managers as well as 30 student desk assistants. Made room assignments for freshmen and returning college student's that would be living in the dorms. Use of Microsoft Word, Excel, and Access. Verify leave time for State classified employees. Communicate with outside vendors as well as other members of Residence Life.

Education

Wilcox High School

High school diploma, 1978