

Colleen Joan Witt
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JOB OBJECTIVE

Flexible and resourceful Machine Operator who has maintained perfect attendance and safety records throughout a twenty-years career. Experienced in diverse machining operations as well as forklift, hand cart, and pallet jack use. Desires a role in assembly or packaging in a warehouse setting.

SUMMARY OF QUALIFICATIONS

- Highly Competitive.
- Strong ability to work productively under pressure.
- Ambitious drive to meet and exceed company expectations.
- Productive skills to aid in optimizing company goals.
- Customer-focused self-starter with proven client skills.
- Highly motivated to help others.
- Energetic achiever and communicator, with strong listening skills.
- Responsible, reliable, with record of professionalism.
- Excellent team player who thrives in teamwork situations.

WORK OF EXPERIENCE

Carl W. Newell Manufacturing

Glendale, CA

Machine Operator

- Machine Operator Safely operate wide range of machinery and packaging equipment.
- Maintain clean, neat, and organized work area.
- Keep equipment running smoothly with routine maintenance.
- Pick stock during high-volume operational times to satisfy customer orders.
- Utilize RF equipment to receive and complete product movement requests.
- Follow regulations, safety guidelines, and company procedures at all times.
- Manage department when supervisor is absent or away.
- Operated a machine and checked for defects on over 3,000 parts per day.
- Trained new operators on the machines and to identify defects, check molding, and various other policies and procedures.
- Notified the supervisor of a high amount of rejects.
- Assembled bobbbers, inserts, and bonding medical parts.

Education:

Glendale Community College

Glendale, CA

General Education, Computer Application