



# Reichel Foods, Inc.

## Employee Warning Notice

### Employee Information

Date: 3/10/2015  
Employee Name: Clemente Abreu  
Job Title: Line Lead  
Manager/Supervisor: Chamrong Ouk

### Type of Warning

Verbal Warning   
Written Warning   
Final Warning

### Type of Offense

Tardiness/Leaving Early   
Absenteeism   
Violation of Company Policies   
Substandard Work   
Violation of Safety Rules   
Rudeness to Customers/Coworkers   
Other

### Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)  
on 03/04/15 Line was running Cannada product , 15944,39023 , when Clemente print case label he did not verify label with hormel Book and the code date format on case label he print didn't match with the book because he forgot slash in the code date collum. so it cause 20 case of 15944 and 22 pallets of 39023 need to rework.

Plan for Improvement:  
Everytime he print case label he need to check and verify everything with a Hormel book to make sure everything is correct.

Consequences of Further Infractions:  
If the same thing happen again he will face with written warning or suspencion.

### Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Clemente Abreu R 03-10-15  
Employee Signature Date

[Signature] 3-10-15  
Manager/Supervisor Date

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Witness Signature (if employee understands warning but refuses to sign) Date