

Clarence Banks

Denver, CO

clarence.banks91@gmail.com

3038824119

Authorized to work in the US for any employer

Work Experience

Forklift Operator/Order Puller

Strait Lumber Company - Aurora, CO

August 2016 to Present

I operate a heavy forklift to facilitate packaging and shipping of construction materials to active job sites.. Specifically lumber. Attention to detail. Work closely with dispatcher and delivery drivers. Inventory control. Use of saws, banding tensioners and other relevant equipment. Forklift certified.

Warehouse Associate/Forklift Operator

ProLogistix - Denver, CO

October 2015 to July 2016

Control and manage warehouse materials. Duties include inventory control, order pulling, and machine operation including forklifts and power jacks.

Operation if warehouse management system (WMS) and RF scanning technology. Load and unload trucks, semi tractor trailers, and other.

Warehouse Worker

Randstad - Denver, CO

May 2012 to December 2015

Controlled and managed warehouse materials such as pallets, boxes and containers. Pallet sorting, as well as material categorizing for outbound shipment from warehouse dock. Operation of warehouse management system (WMS). Operated forklifts, power jacks, and other warehouse equipment.

Event Staff/Security

Contemporary Services Corporation - Lakewood, CO

June 2011 to May 2012

Provided crowd management services entailing range of tasks from customer relations to interior and exterior security. Duties included enforcing effective escape procedures, addressing rowdy crowd behavior, maintaining order and reporting problems as needed, checking tickets and handling event registration

Golf Course Maintenance

South Suburban Parks and Recreation - Littleton, CO

August 2010 to September 2010

Held responsibility for irrigation, mowing, fertilization, pesticide application, and general upkeep of golf course grounds. Facilitated weed removal, forestry pruning, care of grass length and health, and

equipment maintenance. Operated and maintained grounds and landscaping machinery, including forklifts, work carts, lawnmowers, bunker machines, line trimmers, and edgers.

Administrative Assistant/Intern

Brandhouse - Denver, CO
June 2009 to July 2010

Worked directly with owner of this brand management, design and consulting firm. Facilitated wholesale transactions of jewelry from C3 collection by Chris Christmas. Performed numerous administrative tasks, including management of inventory control, appointment setting, and preparation of invoices, reports, memoranda, financial statements and other documents using word processing, spreadsheet, database, or presentation software. Networked with clients and performed myriad other business-oriented and time management tasks.

Education

GED in GED

Emily Griffith Opportunity School - Denver, CO
2009 to 2009

Associate of Arts Business Administration (in progress)

Community College of Denver

Skills

Forklift Operator (5 years), Order Puller, Order Selector, Pallet Jack, Selector, Forklift, Picking, Warehouse Associate

Certifications/Licenses

Forklift Certified

September 2017 to September 2018

Additional Information

Professional reference:
Debbie Menze
Strait Lumber Company
303-326-9984