

Christopher Parks

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Objective:

- Acquire a warehouse position where I can apply my skills in shipping and receiving, inventory control, order pulling and packaging.
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Skills:

- Inventory Control • Receiving • Data Entry • Filing • Stocking • Order Pulling • Packaging • Shipping • Cycle Count • Customer Service • Audit
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Work Experience:

- Receive inbound goods, verify quantities and item description per packing slip. Report any discrepancies or damage to supervisor. Enter numerical information into database.
 - Sort and package items per storage requirements for convenient work order pulling.
 - Store items in an orderly and accessible manner in warehouses, tool rooms, supply rooms or other designated areas. Deliver expedited goods to proper departments.
 - Pull items per work orders and package using proper packing materials to ensure damage resistance during transit. Scale and label packages using requested shipping information.
 - Inform customers by email or telephone of order information, shipping dates, expected arrival and any anticipated delays when necessary.
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Tools:

- Database software • Bar code scanners • Label printers • Shipping scales • Hoists
 - Stand-up forklifts and pallet jacks • Packaging machines • Loading dock lifts
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Accomplishments:

- On call courier of surgical equipment to hospitals across the U.S. via air for emergency operation procedures.
 - Part of a group that performed and passed a complete inventory cycle count of surgical implants and instruments for Lanx, Inc. during a KPMG company audit.
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Work History:

Golden Railings - Broomfield, CO - *Pipe railing assembler* 06/2016 - 09/2016

ISS Facility Services/Avago - Ft. Collins, CO - *Janitorial* 12/2015 - 03/2016

Employment Solutions/Rodelle - Ft. Collins, CO - *Liquid Packaging* 08/2015 - 11/2015

Apex Communications - Littleton, CO - *Data Circuitry Installer* 05/2014 - 11/2014

The Employment Firm - Denver, CO - *Inventory Processor* 10/2013 - 04/2014

Mha Technical Staffing - Denver, CO - *Warehouse Clerk* 11/2012 - 08/2013

Lucky's Market - Boulder, CO - *Meat Dept. Clerk* 12/2010 - 05/2012

Safeway Supermarket - Boulder, CO - *Meat Dept. Clerk* 09/2008 - 11/2012

Lanx, Inc. - Broomfield, CO - *Materials Coordinator* 09/2006 - 08/2008

Postal Instant Press - Boulder, CO - *Printing Press Operator* 06/1987 - 08/2006

Education:

Boulder Valley Vocational Technical Center / Graphic Arts Certificate 1980

Front Range Community College / Longmont, CO / GED Certificate 2000