

# Christopher Nguyen

## **SUPERVISOR**

Broomfield, CO 80023

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(720) 436-7113

Avid on-the-job learner excited to apply acquired knowledge while advancing skill-set for the benefit of the warehouse

## Work Experience

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### **SUPERVISOR**

ALNAC INC

May 2016 to October 2018

- Responsible for
- Involved in planning, organizing and controlling projects.
- Oversaw and implemented all stages of remodeling including bath remodels, kitchen remodels, painting, dry wall repair and other necessary projects in order to make the homes look brand new.
- Monitored compliance with all safety guidelines and regulations.
- Ensure projects were carried out in a timely manner by effectively creating project schedules and monitoring the work of all contractors.
- Conduct construction / project site visits gathering relevant information and determine what information is to be used to produce project estimates
- Worked with a management team in order to analyzing data on all factors that influence costs such as material labor equipment and profit
- Prepare technical evaluations cost estimating draft reports memos and letters and present recommendations to management

### **TIRE TECHNICIAN**

AUTOBAHN TIRE AND WHEEL, INC

January 2014 to May 2016

- Properly secure vehicle to lift to ensure safe operation.
- Properly dismount and remount tires and wheels securely on vehicle without causing damage; lifted a minimum of 45 pounds.
- Operate all related equipment and tools as trained.
- Effectively work as an individual as well as a team member in order to ensure vehicles were properly taken care of and the correct procedures were performed based on the customers need and wants.
- Worked in a \$5k revenue per-day store front and provided services to up to 50 customers per day; consistently met sales goals and increased personal sales by 70%.
- Responsible for closing duties including stocking, inventory, and housekeeping.
- Acted safely and responsible by carrying out all related safety items as per the Employee Safety Manual.

## Education

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RED ROCKS COMMUNITY COLLEGE

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Lakewood, CO

May 2017 to December 2017

ALAMEDA HIGH SCHOOL

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Lakewood, CO

August 2012 to May 2016

## Additional Information

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- Expert in Microsoft Office, with a focus on Word, Excel, and PowerPoint.
- Excellent written communication skills.
- Extensive knowledge of site safety practices and regulations.
- Good interpersonal and oral communication skills.
- Strong monitoring of personnel to ensure project deadlines met.
- Effective implementation of cost controls and project budget adherence.