



# Reichel Foods, Inc.

## Employee Warning Notice

SQ0014FO

R: 2

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### Employee Information

Date: 10/29/2015  
Employee Name: Christofer Atak  
Job Title: warehouse / co-packing  
Manager/Supervisor: Jeff Ramaker

### Type of Warning

Verbal Warning   
Written Warning   
Final Warning

### Type of Offense

Tardiness/Leaving Early   
Absenteeism   
Violation of Company Policies   
Substandard Work   
Violation of Safety Rules   
Rudeness to Customers/Coworkers   
Other

### Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)  
On 10/25/15 Christofer ran into the forklift battery charger in the cooler bending the legs on it.

Plan for Improvement:  
Do not park in tight spaces. Move something if needed

Consequences of Further Infractions:  
Written Warning

### Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

*CHRIS ATAK*

*10-29-2015*

Employee Signature  
*Jeff Ramaker*  
Manager/Supervisor

Date  
*10/29/2015*  
Date

Witness Signature (if employee understands warning but refuses to sign) \_\_\_\_\_ Date \_\_\_\_\_