



Transfer Request

Employee Name: Christine Richardt

Date: 7/25/16

Current Shift/Dept.: 1 QA Tech

Shift Requesting: BU OC/Pack Off MV1

Reason: _____

Date of Requested Transfer: 8/1/16

Office Use Only

Attendance: Great

Work Performance: PR on 8/25/16 score 4.14

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: Kendra Junt / Mohamed

Work Restrictions: N/A

Current Wage: \$13.84 New Wage: \$12.34

Hire Date: 8/23/12

09/2011

HR Initials LC