

Christine Machehu

Resident Assistant - Lakeview Commons

Woodbury, MN

christinemachehu8_auo@indeedemail.com - 651-399-5231

Dedicated, efficient, certified nursing assistant looking for an opportunity to provide excellent care.
Ready to work employee with excellent attendance record.
Respectful and supportive person who looks on the positive side.
Sensitive to needs of others.
Dependable employee with good independent work habits.
Authorized to work in the US for any employer

WORK EXPERIENCE

Resident Assistant

Lakeview Commons - Maplewood, MN - July 2012 to Present

Assist the resident with personal cares e.g dressing, grooming, oral cares as assigned.
Assist in use of hearing aids and glasses for residents.
Take and record vital signs as instructed and report changes or concerns.
Medication assistance as directed by RN.
Prepare documentation as required.
Observe client and report changes such as loss of appetite, weight, etc.
Assist staff with meal preparation and service.
Help resident to reach and maintain the highest level of performance and independence.

Senior Clerical Officer

Nairobi City Council - 1992 to 2011

Responsible for daily running of large office with many employees.
Interacted with public, kept records organized and confidential, answered calls, faxed, copied, scheduled appointments.
Flexible and able to adapt to what needs to be done.
Successfully adhered to a busy schedule.
Sorting and delivery of incoming and outgoing mails.

Housekeeper/Clerk

Nairobi City Council - 1989 to 1992

Worked in hospital setting cleaning and following hygienic procedures.
Did laundry, changed linens, disposed of trash, changed incontinence pads.
Maintained hospital records.

EDUCATION

St. Paul - Saint Paul, MN
April 2012 to June 2012

Certificate

International Institute of Minnesota