

# Cheyene Pelton

## Cheyene Pelton

1724 Enfield Dr.  
Fort Collins, Colorado 80526

405.305.3841



## Cheyene Pelton Resume



### — Skills

Forklift Operation      Hazardous Material      Data Entry Customer  
Service      Shipping & Receiving      Cash Handling Auto Parts  
Inventory Management

### — Experience

#### **Loveland Ford Lincoln / Parts Counter/Shipping & Receiving** February 2021 - PRESENT, Loveland, Colorado

Provide excellent customer service even in high stress situations, match car parts correctly to a provided VIN number, provide technicians with parts as required/requested, record all sales and customer transactions, handle hazardous material safely. Ship and receive stock orders, sort and stock parts and deliveries, lift packages over 100 lbs, maintain clean and safe work area using proper safety equipment including use of forklift.

#### **Nissan Fort Collins / Lot Technician**

November 2019 - January 2021, Fort Collins, Colorado

Receive cars from transport trucks safely and attentively, check vehicles to ensure they were delivered to Nissan standards of excellence, track vehicles and enter them into dealership software system. Clean, stage and organize lot vehicles, maintaining Nissan standard of excellence. Sanitize sold units and test driven units per COVID-19 sanitation precautions, deliver sold vehicles per COVID-19 sanitation precautions.

### — Education

#### **Norman High School / Diploma**

August 2013 - May 2017, Norman, Oklahoma



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