

Chermisha Roberts

Covington, GA 30016

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Work Experience

Quality Technician

CorTech, LLC (contracting agent) - Covington, GA

July 2023 to Present

Checking all medical devices to ensure there are no damages and also checking Sts incoming. Counting everything and checking dates to make sure nothing is expired.

Quality Control Tech

Profile Products - Monticello, GA

January 2023 to Present

Different testing samples of fiber every 30 mins in the lab. Testing for the grind, moisture and water. Record everything that has been tested.

Quality Inspector/shipping Clerk

Becton Dickenson (BD) - Covington, GA

July 2016 to November 2022

Managing a team. Daily routine to ensure all medical products go out at a timely manner. Ensuring that all truckloads have all of the products loaded correctly and efficiently. Keeping track of inventory and packaging. Answering phone calls and exceeding customer service. Making sure that there are BOL's for each shipment. Shipping multiple shipments daily to different regions of the world. Using Microsoft Excel efficiently. Quality control. Ensuring all products are inspected properly and there are no defects before leaving the building.

Robot Operator

Woodbridge corporation - Lithonia, GA

January 2016 to May 2016

Machine Operator

Clairon Metals Corp - Covington, GA

July 2015 to January 2016

Responsibilities

Loading and unloading parts onto the machine for the robot to weld together the pieces of the parts together. packing the parts in a box or bin. Numerous of paperwork for the parts are required to be filled out before parts are shipped out. Inspecting parts to make sure there are no defects.

Skills Used

Great leadership, working in a fast paced manner.

Machine Operator

SRG Global - Covington, GA

June 2014 to July 2015

Responsibilities

I worked on different machines at a very fast paced

Accomplishments

Being a good reliable operator and getting the parts out that's needed

Skills Used teamwork, being a leader on my line, showing great communication skills, being able to try and work with different people and machines.

Housekeeper

Stanley's Cleaning Service - Covington, GA

January 2013 to February 2014

Responsibilities

Cleaning houses, dusting, moping, cleaning bathrooms, sweeping, disinfecting, etc

Accomplishments getting the job done

Skills Used great teamwork

Desk Assistant

Albany State University - Albany, GA

October 2010 to December 2011

Organizing, communicating with others, clerical work, using Microsoft excel, word, running errands, use familiar with table charts. Answering telephones. Helping to chart information onto the computer.

Education

High school diploma

Albany State University - Albany, GA

2010 to 2013

Skills

- Forklift (1 year)
- Quality Inspection (4 years)
- Shipping & Receiving (2 years)
- Electric pallet jack (4 years)

Certifications and Licenses

Driver's License