

Cherrelle Cruz

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Authorized to work in the US for any employer

Work Experience

Assistant Manager

ARC Thrift Store - Fort Collins, CO
January 2015 to August 2019

I started my employment at the ARC Thrift Store January of 2015. My first position was a clothing Tagger which led to Hanging, Unloading, Supervisor/ Head of Furniture, Night Manager and lastly Assistant Manager. I was promoted with every position. Some of my duties at the ARC include but were not limited to customer service, attending to all interactions which include people such as employees, volunteers, customers and any other individuals or parties, counting and handling cash, working register, communications, data entry, working with numbers, scheduling, ordering inventory, overlooking operations crew, hiring, pricing, stocking merchandise, reports, safe audits, opening and closing the facility, maintaining all aspects of a functioning retail thrift store.

Cashier and Sales Associate

Warehouse Liquors West - Loveland, CO
June 2012 to September 2014

Working the register, hastily completed transactions due to high volume of customers, counting and handling cash, stocking merchandise, maintained overall tidiness and appearance of store, customer service, received and processed shipments from vendors.

Education

High school diploma

Skills

- Cash Handling
- Customer Service Skills
- Inventory
- Management
- Sales
- Scheduling
- Team Building
- training

- Math
- Organizational Skills
- Leadership
- Communication
- Active listening
- Conflict Resolution
- Time management
- Assistant Manager Experience
- Pricing
- Recruiting
- Store Management Experience
- Supervising Experience
- Payroll
- Loss Prevention
- Retail Management
- Planograms
- Employee Orientation