



Transfer Request

*no openings
RS 12/4*

Employee Name: Chenda Chhem

Date: 12/3/14

Current Shift/Dept.: 1st / mvi

Shift Requesting: 1st / Hormel

Reason: closer to home / kids school sched

Date of Requested Transfer: ASAP

Office Use Only

Attendance: _____

Work Performance: _____

Available Opening: _____

CMG Approval: _____

Operations Manager Approval: _____

Work Restrictions: _____

Current Wage: _____ New Wage: _____

Hire Date: _____