

# Samanta Chavez

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## OBJECTIVE

My goal in every job I take on is to provide my employer with the very best service I can. Honesty and hard work is all I know. I'm a smart fast learner, who is not afraid to take on big projects.

## SKILLS

- Sit down propane forklift certified through company
- Fluent in Spanish
- Prior supervisory experience
- Keen eye for detail
- Acutely observant
- Some clerical experience
- Great customer service
- Physically strong

## EDUCATION

### Pasadena High School

- Graduated Class of 2006

### San Jacinto College

- Advanced shielded metal Arc

### San Jacinto College

- Graphic design

## **Experience**

### ***Bonded Materials***

May 22 2012 - May 30 2014

Lab Technician

I added hours for twenty three employees daily and sent them to payroll. I did inventory every Monday and had a sharp eye for getting everything accounted for. I check all incoming raw materials and made sure it was up to spec. I pre batched all the raw materials and pigments. I would flow the grout samples through a flow cone and tested for compression. Colored masonry products were put through a color reader and precision was then taken to correct the products out of spec. Some clerical responsibilities were learned like the scanner, copier, and learning how to fill out bill of ladings. When the plant manager was gone I was in charge of the employees and the situations that arose when she was away.

### ***The LabelSmith***

November 8 2010 - May 4 2012

Quality Control/Rewinder

Large spools of labels would come in and I was in charge of making sure only the very best labels made it on cores. I would wind the spools on a counting machine, first by measuring the labels then entering the customer's specification of how many labels they wanted on the cores. I had to work with the customers directly so I learned to do whatever it takes to make the customer happy. I cleaned and oiled my machine and maintained it I learned in less than a week.

### ***Simos Solutions***

July 6 2009 – October 19 2010

Loader/Unloader

I was in charge of loading and unloading box trucks for WalMart. I had to work fast and work organized. I lifted up to 50 lbs. unassisted of boxed merchandise which I then had to stack on a pallet and wrap. I moved easily and unassisted on a pallet jack over five hundred lbs. I had to keep an eye on the serial numbers and keep track to make sure all the merchandise on the order slip was accounted for.