

Raymundo J. Chavez

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Denver, CO. 80211

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Education: EMILY GRIFFITH OPPORTUNITY SCHOOL, Denver, CO.
English as a Second Language, Certification

EMILY GRIFFITH OPPORTUNITY SCHOOL, Denver, CO.
Precision Machinist, Certification

ENRIQUE FLORES MAGON HIGH SCHOOL, Mexico City, MX.
Student

Work Experience: UNIVERSTIY OF DENVER 10.2003 - 9.2011
Custodial Trainer
Current responsibilities include the training of the entire 160 custodial staff, in University of Denver departmental procedures. Additional responsibilities include coordinating staff schedules, implementing staff training, and meeting chemical safety requirements per OSHA safety standards.

AURARIA HIGHER EDUCATION CENTER 7.1974 – 10.2003
Supervisor
Primary responsibilities included the daily supervision and job coordination of up to 20 employees. Other routine tasks included staff evaluations, staff training, ordering of supplies, stocking supplies, attending meetings as well as meeting deadlines and safety requirements.

AEROSPACE TECHNOLOGY 3.10.85 – 12.20.86
Precision Machinist

MILE HIGH MACHINE INCORPORATED 10.8.84 – 4.3.85
Precision Machinist

ACCUTRONICS 10.20.84 – 12.10.85
Precision Machinist

Skills & Abilities: Department of Personnel, State of Colorado: Colorado Supervisory Certification
Bilingual: Spanish and English
Working Knowledge of OSHA standards.
Exceptional teamwork, people, and management skills.
Excellent organizational and conflict resolution skills.
Proficient, consistent and adaptable.
Extensive knowledge of custodial standards, methods, and equipment.
Highly motivated and excellent communication skills.

References: Robin Adams, Safeway Transportation. 303.981.5081
George Fraizer, Denver Public Schools. 303.477.7545

