

# Chastiny Moore

## Student

Union, SC

chastinymoore@gmail.com - 864-425-4171

Certified forklift operator. Fast learner and willing to work OT.

### WORK EXPERIENCE

#### **Receiving/Inventory Clerk**

ESAB - Welding & Cutting (Aeroteck) - Union, SC - July 2015 to January 2016

##### Responsibilities

Use SAP to receive in trucks and to do my daily cycle counts of parts.

##### Accomplishments

I have become more familiar with SAP and I have learned how the process of receiving in material.

##### Skills Used

SAP, Forklift, and Excel

#### **Inventory Control**

ZF Transmissions - Gray Court, SC - October 2014 to February 2015

##### Responsibilities

Do daily cycle counts on parts for accuracy in inventory.

##### Skills Used

SAP, Microsoft Excel, Power Point, Outlook.

#### **Inventory Control**

HTI Employment Solutions - Greenville, SC - July 2014 to October 2014

##### Responsibilities

Do daily cycle counts on parts for accuracy in inventory.

##### Skills Used

SAP, Microsoft Excel, Powerpoint, Outlook.

#### **Forklift Operator/Warehouse Machine Operator**

Fauceria - Spartanburg, SC - February 2013 to July 2014

##### Responsibilities

When the parts arrive, I tote them up and place them in their assigned locations.

##### Accomplishments

I made tags where products are puled in FIFO order.

I was also a machine operator and helped out if someone was asbsent. Very familiar with usig a grinder, bender, and a peg weld machine.

**Problem Resolution/Inventory Control Specilaist**

Belks Disrtibution (Staffmark) - Jonesville, SC - August 2012 to February 2013

Count active locations of products. Short damaged products from inventory, or relocate items to different locations using a computer or RF scanner. Knowledge of using the PKMS iSeries, AS/400, Microsoft Excel, Word, and Powerpoint 2010. Experience in working in supply chain management.

**Forklift Operator/General Warehouse**

Dollar General Corporation - Jonesville, SC - November 2009 to April 2012

Place products in assigned locations using a battery operated sit down forklift. I was also an order filler. Knowledge of using Red Praire production process.

**Machine Operator**

Renfro - Whitmire, SC - 1997 to 2008

Sew defect free socks.

**EDUCATION****Pharmacy Technican**

Spartanburg Community College - Spartanburg, SC  
2011 to 2012

Union High School - Union, SC  
1991 to 1995

**SKILLS**

Certified Forklift Operator, Order Filler, Inventory Control

**ADDITIONAL INFORMATION**

Familiar with Red Prairie production system, Microsoft Word, Excel, Power Point 2010.  
6 months experience in Supply Chain Management.