

CHASSITY CHAVEZ

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SUMMARY

experienced in taking food orders, operating cash registers and safely handling food while checking for proper temperatures. Customer-oriented with deep experience with POS systems, food preparation and safety regulations. looking for an opportunity to use my knowledge and experience to help grow a company. Familiar with Data entry, using multi-line phone system, Microsoft word, office, excel, powerpoint, Internet Explorer

HIGHLIGHTS

- Shipping
 - receiving
 - housecleaning
 - data entry
 - computer knowledge
 - plastic injecting and molding
 - Microsoft Word, Excel, PowerPoint
 - Team leadership
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ACCOMPLISHMENTS

Assembled product containers and crates. *Multi-tasking*

- Cashiered with two cash registers at once in tandem to maximize customer flow.
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EXPERIENCE

DELI CIOSO
Longmont, co

Waitress

Recorded customer orders and repeated them back in a clear, understandable manner. Correctly received orders, processed payments and responded appropriately to guest concerns. Served fresh, hot food with a smile in a timely manner. Resolved guest complaints promptly and professionally. Served orders to customers at windows, counters and tables.

CENTURY PLASTIC
longmont, CO

machine operator

Unloaded, picked, staged and loaded products for shipping. Assembled components with hand and power tools.

SANTIAGO'S
Greeley, CO

Lead Front

Assisted co-workers. Cleaned up spilled food, drink and broken dishes, and removed empty bottles and trash. Took necessary steps to meet customer needs and effectively resolve food or service issues. Served orders to customers at windows, counters and tables.

EDUCATION

HIGH SCHOOL DIPLOMA

Weld county High School, Longmont, CO, Boulder

2003

ASSOCIATE OF ARTS: COSMETOLOGY

IBMC, Longmont, CO