



Transfer Request

Employee Name: Chantry Long

Date: 1/25/2019

Current Shift/Dept.: 1st North

Shift Requesting: 1st South

Reason: Personal

Date of Requested Transfer: 1-28-19

Office Use Only

Attendance: Great

Work Performance: PR on 1/29/2019 (4.65)

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: M. Schmitt

Work Restrictions: N/A

Current Wage: \$12.67 New Wage: N/A

Hire Date: 01/31/2012

09/2011

HR Initials CS