



Transfer Request

Employee Name: Chantry Day

Date: 5/7/2018

Current Shift/Dept.: 2nd Hormel

Shift Requesting: 2nd South (2 weeks)

Reason: _____

Date of Requested Transfer: 5/7/2018

Office Use Only

Attendance: Great

Work Performance: EPR on 9/11/17 (4.75)

Available Opening: 1

CMG Approval: Kelsey Sikkink

Department Manager Approval: M. Schumacher

Work Restrictions: N/A

Current Wage: \$13.00 New Wage: 13.50

Hire Date: 9/10/2009

09/2011

HR Initials u