



## Transfer Request

Employee Name: Chanthan Lim

Date: 1/8/2019

Current Shift/Dept.: 1<sup>st</sup> North

Shift Requesting: 2<sup>nd</sup> North

Reason: Personal

Date of Requested Transfer: 1/25/19 when returning from leave

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Office Use Only

Attendance: Great

Work Performance: EPR 1/16/2018 (4.75)

Available Opening: \_\_\_\_\_

CMG Approval: Kelsey Sikkink

Department Manager Approval: *[Signature]*

Work Restrictions: N/A

Current Wage: \$13.13 New Wage: NA

Hire Date: 1/17/2007

09/2011

HR Initials *[Signature]*