



EMPLOYEE WARNING NOTICE FORM

Employee Name: Chance Hendrickson

Date: 5/26/2026

Supervisor Name: Dave Kauder

☐ First Verbal Warning

☐ Second Warning

☒ Final Warning

Your behavior/actions have been found unsatisfactory for the following reasons:

☐ Tardiness to workstation

☐ Insubordination

☐ Damaged Equipment

☐ Failure to Follow Procedure

☐ Absenteeism

☐ Failure to Meet Performance Standards

☒ Policy Violation

☐ Poor Work Quality

☐ Falsifying Company Documents

☐ Other

Details of Unsatisfactory Behavior/Actions:

It was discovered on Friday 5/22/2026 during our monthly locker inspection that your locker contained food and a drink. Per our policy, no food or drinks are allowed in personal lockers. Food and drinks are only allowed in the designated areas.

The following immediate corrective action must be taken by the employee:

Chance must store his personal food and drinks **only** in the designated areas. Failure to do so may result in end of assignment.

Employee Signature: Chance Hendrickson Date: 5-28-26

Note: Your signature on this form means that we have discussed the situation(s).

Manager's Signature: David Kauder Date: 5-28-26