

# Cha Xiong

Saint Paul, MN 55106

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## Work Experience

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### **Assembler**

Sportech - Elk River, MN

August 2019 to Present

- \*Proficient in assembly of windshields, doors, sub-assemblies and accessories to set parts per hour
- \*Promotes "safety first" mindset across production floor and ensures staff are following safety procedures/guidelines
- \*Verifies stock bins for adequate supplies of sub-assemblies, parts and fasteners per the job traveler
- \*Performs necessary quality checks on product prior to assembly and reports issues to line lead
- \*Confirms proper functionality of power/hand tools prior to use
- \*Packs finished product into designated carton
- \*Identifies assembly and packing problems, reports problems to line lead for assistance
- \*Ability to safely use multiple hand tools, including but not limited to, drills, hammers, staplers, etc.
- \*Assists with the maintenance of tools and equipment used for manufacturing product
- \*Utilizes design documentation and verbal or written instructions to assemble, rework or reassemble units
- \*Trains new employees and temporary staff as needed
- \*May assist with line lead duties to set up work stations, complete daily documentation, enter numbers into Epicor system and lead daily operations of line/cell
- \*May assist in machine operating (CNC, VAC, Drape, Screen Print) as needed
- \*Maintains a clean work area and always demonstrates safety awareness
- \*May perform material handling duties (movement of material and finished goods from warehouse to production) as needed

### **Appliance and installations**

Allette - Bloomington, MN

February 2018 to May 2018

Bloomington, Mn

\* Installing appliances: Gas Dryer, washing machine, gas range, gas or electric cooktop, built in wall oven, built in microwave, OTR, waterline for refrigerator, dishwasher, garbage disposal, dishwasher garbage disposal combo, range hood, and under counter ice maker. Haul away old appliances. Handle all paper works for daily works. Communicate with dispatcher, store customer services for any others reason.

### **Maintenance Plumber**

Champions Apartments - Saint Paul, MN

September 2017 to December 2017

Maintenance Plumber at Champion Apartment 216 units. Repairs as the work order on paper. install or fix toilet, fix leak in tub, changing cartridges, bathroom sink faucet, Kitchen faucet, kitchen garbage

disposal, fix plumbing leak. Repair holes in dry wall. Replace, fix and install appliances. replace window screen and fix patio door. Replace lights fixture, light switches and smoke detector. Changes outlet. basic electrical fixing. Conducts inspection on the units as worker order. On call emergencies maintenance for the residents. Maintaining the apartment safe for residents, etc.

### **Apprentice Plumber**

Vilzant Plumbing

April 2017 to September 2017

Mpls downtown, Mn

\*Work on a construction site 200 units. Use drilling tools to drill holes through wood for the pvc pipe. Did PVC pipe fitting on drain, waste, and vent. Test pvc pipes by filling them with water or air and reads gauges to see if its working right, etc.

### **Cnc Haas/Mill Operator**

Prime Design - South Saint Paul, MN

May 2015 to October 2015

- \*Operating the machine by running parts loading and unloading into the machine.
- \*Do inspection on the parts and light deburr.
- \*Monitor the machine as it run and also help set-up the machine ahas/mill for new job orders.
- \*Meets production goals in terms of cycle time, quantity, and quality.
- \*Do basic maintenance of CNC machines.
- \*Help keep area clean and safe, etc.

Fulfillment worker at Target Warehouse(seasonal) 11/2013-12-2013 Woodbury, Mn

- \* Stocking new merchandises into their location and making sure the merchandise are in the right spot.
- \* Make sure items are match with pack slip to ensure great customer service and satisfaction when taking them from their location department.
- \* Keeping warehouse clean and safe.

Assembler Coating at Valmont Technologices 05/2010 to 03/2013 Mendota Heights, Mn

- \* E-coating, is an organic coating deposited from an aqueous solution through an electrical charge. During this process, metal parts needed E-coated are place in a 380 degree oven.
- \* Cooling process is done, assemble metal part.
- \* Inspection and packaging.
- \* Keeping warehouse clean and safe, etc.

### **Cnc Operator**

Wilbert Plastic Services - White Bear Lake, MN

February 2007 to April 2010

- \* assist with changeovers on rotary machines.
- \* Run production on CNC machining center according to the day's work schedule.
- \* participate in all activities involved in making quality parts: production and packaging of parts, filling out proper tags, and completing documentation as required.
- \* maintain a neat and orderly work area.
- \* perform other duties as assigned.
- \* fill in for other production positions as needed.
- \* maintain an acceptable level of attendance.
- \* comply with company safety policies and work guidelines.
- \*Help keep area clean and safe, etc.

## Education

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Roseville Area High School - Roseville, MN  
2004

### **GD&T in knowledge**

Trade School - Maplewood, MN

## Skills

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- Security
- Assembly Line
- Assembly Worker
- Clean Room

## Additional Information

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### Other skills

\*Adaptability/Flexibility, Dependability, Initiative, Organizational support, Safety and Security, Quantity, Quality, and Teamwork etc.