

Carlette "Cathy" Dolatowski  
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6/27  
11:30 AM  
indeed

Experience professional with strong leadership skills

Supervisory skills	Coaching and training technique
Quality Control	Positive reward based training
Recording and record keeping	Customer Service

Experience:

16 years working with animals at different locations to include:

Aiken Veterinarian Clinic - Kennel Manager, Aidmore Animal Clinic – Kennel Manager, St. Frances Animal Hospital – Kennel Tech  
Pet Smart – Customer Service, Grooming  
Athens/ Clarke County Animal control- Animal Control Officer  
Augusta Animal Services – Kennel Tech

I made sure all boarders with properly taken care of while boarding with us. Gave proper food, fresh water, exercised daily and the correct medications if needed. Kept detailed records on each pet and notified vets of any problems. I also kept in contact with owners to let them know how their pets were doing while with us. I inventoried all food and cleaning supplies and ordered when needed.

Supervisor for Snap-on-tools

Setting up and training 28 employees how to build cable harnesses and how to test them. Kept logs on all parts assembled and shipped to another location in the plant, Attended all meetings with updates on products being built. Sat in on hiring and terminating employees

Assistant Supervisor for Northrup Defense Systems

Assisted Supervisor in setting up jobs to be done, keeping detailed records of projects being worked on and ones that were completed, helping other team members to complete a job. I would also take over the department when the Supervisor could not be there.

I have also worked as a cook at a nursing home and have not only worked for but owned my own cleaning company.

Education:

McHenry High School- East Campus, McHenry Illinois  
Aiken Tech- Aiken South Carolina  
Pen Foster- on line program

List of references:

Christy Champagne - Athens/ Clarke County Animal Control (706) 613-3540  
Anna Shumaker – Teacher, Retired (706) 284-0969  
Brandi Colone Band director for Richmond County School (678)346-1304