

Luis Castellanos

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School University of Colorado at Boulder

Cell (760) 912-4781

Home Address

3906 Heatherwood Circle
Johnstown, CO 80534

Campus Address

616 Marine Street, Unit 5
Boulder, CO 80309

Objective

A dynamic and highly personable professional with an extensive background in service, interaction with people, and work experience. Self-motivated, bilingual, detail-oriented, and a strong record of performance both individually and as a team member. I am seeking employment so that I can use these skills and be a positive force in a productive work environment.

Education

University of Colorado, Boulder, CO (2012 – Present)

- Majoring in Philosophy and Film
- Transferred to pursue a career in law

Colorado State University, Fort Collins, CO (2010 – 2012)

- 3.3 GPA

Work Experience

Registrar's Office - Colorado State University

February 2011 – July 2012

Customer Service Representative

Responsibilities:

- Helped students with registration over the phone and in person
- Organized past academic records and helped alumni obtain their records
- Had a wide range of knowledge of CSU's academic and registration policy/procedures

Lory Student Center Catering Services - Colorado State University

October 2010 - February 2011

Dishwasher

Responsibilities:

- Washed dishes for various catering events hosted by the university
- Placed dishes and silverware into their correct locations around the kitchen
- Cleaned and closed the kitchen on weekdays

Bentfork the Grill - Loveland, CO

June 2009 - August 2010

Dishwasher / Prep Worker

Responsibilities:

- Washed dishes
- Precut and portioned food
- Occasionally helped cooks prepare meals

Volunteer Experience

Triunfo K-5 Volunteer Tutoring Program - Fort Collins, CO

September 2011 – May 2012

Tutor

- Aided Elementary school students with homework and academic questions
- Role model for the students
- Met once a week for 2 hours

Key Service Community - Fort Collins, CO

August 2010 - May 2011

Community Member

- Worked with 12 other students on group service projects
- 25 hours of service per semester for 2 semesters
- Volunteered at a community farm and with a zero waste event company

Commission Member

- Made recommendations to the Loveland city council on grant funding to nonprofit organizations
- One of 2 youth members
- 50 plus hours of service

Skills/strengths

- Fluent in Spanish (Speaking, reading, and writing)
- Over 3 years of work experience
- Organized and detail oriented
- Strong communication skills

Awards

- Award for Outstanding Service to the Community, May 2010. Presented by the City of Loveland
- Student of the Month Award, January 2010. Presented by the Rotary Club of Loveland

References

- Jeanne Breiner: (970) 491-7166
- Eileen Withers: Eileen.withers@colostate.edu

