



Transfer Request

Employee Name: Carmen Aquino

Date: 10/7/16

Current Shift/Dept.: 1st North

Shift Requesting: 1st South QA

Reason: QA back up

Date of Requested Transfer: 10/10/16

Office Use Only

Attendance: Great

Work Performance: No PR yet

Available Opening: yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: Kendra Lued / M. Schumacher

Work Restrictions: N/A

Current Wage: \$10.00 New Wage: \$12.00/hr.

Hire Date: 8/17/16

HR Initials W