

Carlos Melchor

Denver, CO 80219

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Work Experience

Team Leader/Supervisor

Walmart - Denver, CO

August 2020 to Present

- Assisted in the recruitment and onboarding of new team members.
- Delegated tasks to team members according to project requirements and employee strengths.
- Communicated work goals and deadlines to employees to increase productivity and meet project benchmarks. Collaborated with other departments to ensure successful completion of projects.
- Recommended changes in working conditions and equipment to increase business unit and team efficiency. Addressed customer questions and recommended appropriate products and services to increase satisfaction. Maintained store inventories and ordered new materials to increase item availability.
- Analyzed performance data to identify areas of improvement.
- Mentored and coached team members to ensure successful performance.
- Resolved problems and escalated high-level issues to supervisor within established timeframes.

Education

High school diploma

Strive prep smart - Denver, CO

January 2013 to May 2022

Skills

- Cashiering
- Retail sales
- Math
- Merchandising
- Basic Math
- Organizational Skills
- Retail Management
- Upselling
- Management

Languages

- Spanish - Fluent
- English - Fluent