

Carlos Gutierrez

Fort Collins, CO 80525

itscarlos323_vbx@indeedemail.com

970-889-8485

Professional Summary

Diligent and detail-oriented with 8 years of experience in various roles. Proficient in collaborating with teams, and providing excellent customer service. Possess strong work ethics and problem-solving skills, and a willingness to learn new skills. Bilingual in Spanish and English.

Work Experience

Laborer

SDI-Laramie, WY

April 2024 to December 2024

- Read blueprints provided to determine location of walls, doors, and windows
- Followed safety protocols and procedures to ensure a safe working environment for all team members
- Operated power tools and equipment safely and efficiently to complete assigned tasks
- Maintained cleanliness of work areas by sweeping, removing debris, and disposing of waste properly
- Worked effectively in diverse weather conditions including extreme heat or cold temperatures

Automotive Technician

Fort Collins Jeep-Fort Collins, CO

February 2022 to March 2024

- Inspect vehicles and conveyed concerns with management
- Diagnostic
- Document work performed and ticketing
- Drive customer and dealership vehicles for inspection
- Troubleshoot with team members

Laborer

CONCRETE VISION

April 2020 to January 2022

- Calculate measurements to determine and estimate material quantities
- Translate English and Spanish written and spoke words
- Executed epoxy procedures
- Communicate challenges and concerns to management

LUBE TECH

Fort Collins Jeep

July 2019 to March 2020

- Perform oil change and tire rotation
- Inspect vehicles and conveyed concerns with management

- Document work performed and ticketing
- Drive customer and dealership vehicles for inspection
- Troubleshoot with team members

Sheer man

ARCHITECTURAL INC

May 2018 to July 2019

- Operate machinery to cut sheet metals
- Drive forklift vehicles following safety standards
- Collaborate with team members to meet precise measurements and insure safe working environment

Server

IHOP-Fort Collins, CO

February 2016 to July 2018

- Demonstrated exceptional multitasking skills during peak hours, accurately managing tables
- Collaborated with kitchen staff to ensure timely delivery of food orders to customers
- Maintained cleanliness of dining area by promptly clearing tables, sanitizing surfaces, and restocking supplies as needed
- Communicate effectively with team members to coordinate table assignments for efficient seating arrangements

Host

Ihop-Fort Collins, CO

February 2016 to June 2018

- Processed customer transactions accurately and efficiently, handling cash, credit cards, and electronic payments
- Greeted and welcomed guests upon arrival, providing a warm and friendly atmosphere
- Provided accurate wait time estimates to guests, minimizing customer dissatisfaction
- Assisted in coordinating special requests or accommodations for guests with specific needs

Education

Certificate in AUTOMOTIVE TECHNOLOGY

FRONT RANGE COMMUNITY COLLEGE

August 2018 to 2020

ROCKY MOUNTAIN HIGH SCHOOL

May 2018

Skills

- Strong work ethics and Problem solving skills
- Bilingual in Spanish and English
- Motivated to learn new skills, makes, models, and technology
- Customer service
- Teamwork
- Attention to detail

- Hand tools